



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD
RANCHO MURIETA, CALIFORNIA 95683
916-354-3700
FAX – 916-354-2082

AGENDA

*“Your Independent Local Government Agency Providing
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

REGULAR BOARD MEETING

MAY 17, 2017

Call to Order and Closed Session 4:30 p.m. / Open Session 5:00 p.m.
District Administration Building – Board Room
15160 Jackson Road
Rancho Murieta, CA 95683

BOARD MEMBERS

Mark Pecotich	President
Morrison Graf	Vice President
Les Clark	Director
John Merchant	Director
Gerald Pasek	Director

STAFF

Darlene J. Thiel	General Manager
Paul Wagner	Security Chief
Paul Siebensohn	Director of Field Operations
Eric Thompson	Controller
Suzanne Lindenfeld	District Secretary

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

MAY 17, 2017

REGULAR BOARD MEETING

Call to Order and Closed Session 4:30 p.m. / Open Session 5:00 p.m.

All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

AGENDA

- | | ESTIMATED RUNNING TIME |
|--|------------------------|
| 1. CALL TO ORDER - Determination of Quorum – President Pecotich (Roll Call) | 4:30 |
| 2. CONSIDER ADOPTION OF AGENDA (Motion)
<i>The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. The Board may also discuss other items that do not appear on this agenda, but will not act on those items unless action is urgent, and a resolution is passed by a two-thirds (2/3) vote declaring that the need for action arose after posting of this agenda.</i>

<i>The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order. TIMED ITEMS as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.</i> | |
| 3. CLOSED SESSION
<i>Under Government Code 54957: Public Employee Appointment/Employment of the General Manager.</i> | |
| 4. OPEN SESSION/REPORT ACTION FROM CLOSED SESSION
<i>The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. The Board may also discuss other items that do not appear on this agenda, but will not act on those items unless action is urgent, and a resolution is passed by a two-thirds (2/3) vote declaring that the need for action arose after posting of this agenda.</i>

<i>The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order. TIMED ITEMS as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.</i> | 5:00 |
| 5. SPECIAL ANNOUNCEMENTS AND ACTIVITIES
County Supervisor Sue Frost Town Hall Meeting – 6:30 p.m. on May 22, 2017 at Murieta Village Association Building. | |

6. COMMENTS FROM THE PUBLIC

Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendaized. Members of the public wishing to address a specific agendaized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.

If you wish to address the Board at this time or at the time of an agendaized item, as a courtesy, please state your name and address. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.

7. CONSENT CALENDAR (Motion) (Roll Call Vote) (5 min.) All items in Agenda Item 7 will be approved as one item if they are not excluded from the motion adopting the consent calendar.

A. Approval of Board and Committee Meeting Minutes

1. April 19, 2017 Regular Board Meeting Minutes
2. April 20, 2017 Special Board Meeting Minutes
3. May 2, 2017 Improvements Committee Meeting Minutes
4. May 4, 2017 Security Committee Meeting Minutes
5. May 4, 2017 Communication & Technology Committee Meeting Minutes

B. Approval of Bills Paid Listing

8. STAFF REPORTS (Receive and File)

- A. General Manager's Report
- B. Administration/Financial Report
- C. Security Report
- D. Water/Wastewater/Drainage Report

9. CORRESPONDENCE

10. CONSIDER APPROVAL OF THE ENGINEERING DRAFT CAPITAL IMPROVEMENTS TECHNICAL MEMORANDUM FOR FEE DEVELOPMENT (Discussion/ Action) (Motion) (15 min.)

11. CONSIDER APPROVAL OF THE ENGINEERING DRAFT WATER SUPPLY AUGMENTATION TECHNICAL MEMORANDUM FOR FEE DEVELOPMENT (Discussion/ Action) (Motion) (15 min.)

12. DISCUSS AND CONSIDER APPOINTMENT OF AN INTERIM GENERAL MANAGER (Discussion/ Action) (Motion) (Roll Call Vote) (5 min.)

13. REVIEW OF THE PROPOSED 2017/2018 BUDGET AND CAPITAL PROJECTS AND CONSIDER ADOPTION OF RESOLUTION R2017-04 APPROVING THE PROPOSED BUDGET FOR FISCAL YEAR 2017/2018, INCLUDING CAPITAL PROJECTS (15 min.)

- A. Presentation by Staff
- B. Public Comment on the 2017/2018 Budget, Including Capital Projects

- C. Board Discussion/Adoption of Resolution R2017-04, a Resolution Approving the Proposed Budget for Fiscal Year 2017/2018, Including Capital Projects (Discussion/Action) **(Motion) (Roll Call Vote)**

14. PUBLIC HEARING TO CONSIDER ADOPTION OF THE PROPOSED SERVICE CHARGE INCREASES AND SPECIAL TAX ADJUSTMENTS (5 min.) (Time is approximate but will not be conducted before 5:00 p.m.)

- A. Presentation by Staff.
- B. The Board President will open the Public Hearing for public comment on Ordinance O2017-01, Amending Chapter 14 of the District Code, Relating to Water service charges; Amending Chapter 15 of the District Code Relating to Sewer service charges; Amending Chapter 16 and Chapter 16A of the District Code Relating to Drainage Tax; Amending Chapter 21 of the District Code Relating to Security tax; and Amending Chapter 31 of the District Code Relating to Solid Waste Collection and Disposal service charges.
- C. The Board President will close the Public Hearing on Ordinance O2017-01, Amending Chapter 14 of the District Code, Relating to Water service charges; Amending Chapter 15 of the District Code Relating to Sewer service charges; Amending Chapter 16 and Chapter 16A of the District Code Relating to Drainage Tax; Amending Chapter 21 of the District Code Relating to Security tax; and Amending Chapter 31 of the District Code Relating to Solid Waste Collection and Disposal service charges.
- D. Board Discussion/Introduction of Ordinance O2017-01, an Ordinance Amending Chapter 14 of the District Code, Relating to Water service charges; Amending Chapter 15 of the District Code Relating to Sewer service charges; Amending Chapter 16 and Chapter 16A of the District Code Relating to Drainage Tax; Amending Chapter 21 of the District Code Relating to Security tax; and Amending Chapter 31 of the District Code Relating to Solid Waste Collection and Disposal service charges. (Discussion/Action) **(Motion) (Roll Call Vote)**

15. CONSIDER APPROVAL OF FUNDS TRANSFER FOR DRAINAGE 2016-2017 BUDGET

(Discussion/Action) **(Motion) (Roll Call Vote)** (5 min.)

16. CONSIDER AND APPROVE PURCHASE OF F-150 TRUCK TO REPLACE VEHICLE #215 FOR OPERATIONS STAFF (Discussion/ Action) **(Motion) (Roll Call Vote)** (5 min.)

17. DISCUSS RANCHO MURIETA TRAIL TOUR AND RECEIVE PARKS COMMITTEE UPDATE (Discussion/Action) (15 min.)

18. CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES (Discussion/Action) **(Motion)**

19. REVIEW DISTRICT MEETING DATES /TIMES FOR JUNE 2017

- A. Improvements – June 6, 2017 at 8:30 a.m.
- B. Finance – June 6, 2017 at 9:00 a.m.
- C. Personnel – June 6, 2017 at 10:00 a.m.
- D. Security – June 8, 2017 at 4:00 p.m.
- E. Communications – June 8, 2017 at 4:30 p.m.

F. Regular Board Meeting – June 21, 2017 - open session at 5:00 p.m.

20. DIRECTOR COMMENTS/SUGGESTIONS

*In accordance with Government Code 54954.2(a), **Directors and staff** may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.*

21. ADJOURNMENT (Motion)

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is May 12, 2017. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.