



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD
RANCHO MURIETA, CALIFORNIA 95683
916-354-3700
FAX – 916-354-2082

AGENDA

*“Your Independent Local Government Agency Providing
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

REGULAR BOARD MEETING

August 16, 2023

Open Session 5:00 p.m.
Rancho Murieta, CA 95683

BOARD MEMBERS

Tim Maybee	President
Martin Pohll	Vice President
Linda Butler	Director
Randy Jenco	Director
Stephen Booth	Director

STAFF

Mimi Morris	General Manager
Michael Fritschi	Director of Operations
Susan Wren	Interim Director of Administration
Andrew Ramos	District General Counsel
Amelia Wilder	District Secretary
Kelly Benitez	Security Supervisor

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

August 16, 2023

REGULAR BOARD MEETING

Call to Order

Open Session 5:00 p.m.

Note that this meeting will be held in-person at the address set forth above, and not via videoconference. In order to comply with the State's COVID-related Guidance for the use of face coverings, it is strongly recommended that all persons, regardless of vaccination status, continue to mask while in indoor public settings and businesses.

All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

AGENDA

ESTIMATED RUNNING TIME 5:00

1. CALL TO ORDER - Determination of Quorum – President Maybee **(Roll Call)**

2. CONSIDER ADOPTION OF AGENDA **(Motion)**

The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. No action or discussion will be undertaken on any item not appearing on the agenda, except that (1) directors or staff may briefly respond to statements made or questions posed during public comments on non-agenda items, (2) directors or staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities, (3) a director may request staff to report back to the Board at a subsequent meeting concerning any matter or request staff to place a matter on a future Board meeting agenda, and (4) the Board may add an item to the agenda by a two-thirds vote determining that there is a need to take immediate action and that the need for action came to the District's attention after posting the agenda.

*The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order. **TIMED ITEMS** as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.*

3. CONSENT CALENDAR **(Motion) (Roll Call Vote)** (5 min.) All items in this agenda item will be approved as one motion if they are not excluded from the motion adopting the consent calendar.

A. Approval of Board Meeting and Committee Meeting Minutes

1. July 19, 2023 Regular Board Meeting Minutes
2. August 1, 2023 Improvements Committee Meeting Minutes
3. August 9, 2023 Special Finance Committee Meeting Minutes

B. Bills Paid Listing

C. Ratify Sacramento County Waste Recovery Systems Ninth Amendment to the 2013 Contract

4. STAFF REPORTS (Receive and File)

- A. General Manager's Report
- B. Security Report
- C. Utilities Report

5. REVIEW DISTRICT MEETING DATES/TIMES FOR SEPTEMBER 2023

- A. Improvements – September 5, 2023 at 8:00 a.m.
- B. Finance – September 5, 2023 at 10:00 a.m.
- C. Communications – Postponed until December
- D. Security – Committee will meet as needed
- E. Regular Board Meeting – September 20, 2023 - Open Session at 5:00 p.m.

6. CORRESPONDENCE

- A. Email from John Merchant

7. *Action Item* APPROVE AMENDMENT #2 TO CONTRACT WITH MADDAUS FOR INTEGRATED WATER MASTER PLAN AND APPROVE RESOLUTION R2023-14 TO APPROPRIATE FUNDS (Discussion/Action) (Motion) **(Roll Call Vote)**

8. *Information Item* REVIEW WATER AND RECYCLED WATER SYSTEM AND PHASE 1 OF THE IWMP STORY MAP (Discussion)

9. *Action Item* CONSIDER APPROVAL OF DISTRICT APPOINTMENTS (Discussion/Action) (Motion) **(Roll Call Vote)**

- A. Melinda Morris as Regional Water Authority (RWA) Board Member Representative (Director Maybee is currently the second RWA Board Member Representative)
- B. Melinda Morris as Designated Labor Negotiator
- C. Melinda Morris as Real Property Negotiator

10. *Information Item* RECEIVE AND FILE THE 2017-2018 ANNUAL RANCHO MURIETA COMMUNITY SERVICES DISTRICT AUDIT REPORT AND THE COMMUNITY FACILITIES DISTRICT #2014-1 AUDIT REPORT (Receive and File)

11. *Action Item* APPROVE OFFICE OF EMERGENCY SERVICES (OES) "DESIGNATION OF APPLICANT'S AGENT RESOLUTION" THROUGH CSD RESOLUTION R2023-13 (Discussion/Action) (Motion) **(Roll Call Vote)**

12. *Action Item* INTRODUCE ORDINANCE 2023-04 UPDATING DISTRICT CODE CHAPTER 3 CONFLICT OF INTEREST CODE (Discussion/Action) (Motion) **(Roll Call Vote)**

13. COMMENTS FROM THE PUBLIC

Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendized. Members of the public wishing to address a specific agendized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.

If you wish to speak during Comments from the Public or would like to comment regarding an item appearing on the meeting agenda, please complete a public comment card and submit to the Board Secretary prior to the point in the meeting at which the item is called. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.

14. DIRECTOR COMMENTS/SUGGESTIONS

In accordance with Government Code 54954.2(a), directors and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

15. ADJOURNMENT (Motion)

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 24 hours prior to a special meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting.

In compliance with federal and state laws concerning disabilities, if you are an individual with a disability and you need a disability-related modification or accommodation to participate in this meeting or need assistance to participate in this meeting, please contact the District Office at 916-354-3700 or awilder@rmcsd.com. Requests must be made as soon as possible.

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is August 11, 2023. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.



RANCHO MURIETA COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING MINUTES

July 19, 2023

Closed Session 3:30 p.m./Open Session 5:00 p.m.

1. CALL TO ORDER/ROLL CALL

President Maybee called the Regular Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 3:30 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Director's present at the District office were Timothy Maybee, Martin Pohll, Randy Jenco, and Linda Butler. Director Stephen Booth was absent. Also present at the District office were Mimi Morris, General Manager; Michael Fritschi, Director of Operations; Kelly Benitez, Security Supervisor; Travis Bohannon, Chief Plant Operator; Andrew Ramos, District General Counsel; and Amelia Wilder, District Secretary.

2. CONSIDER ADOPTION OF AGENDA

Motion/Maybee to adopt the Agenda. Second/Butler. Roll Call Vote: Ayes: Maybee, Butler. Noes: None. Absent: Booth. Abstain: None. Director Booth arrived at the meeting.

3. BOARD ADJOURNED TO CLOSED SESSION TO DISCUSS THE FOLLOWING ITEMS:

- A. *Conference with Legal Counsel – Existing Litigation (Gov. Code, § 54956.9(d)(1)) – Tompkins v. Rancho Murieta CSD*
- B. *Conference with legal counsel concerning significant exposure to litigation pursuant to Gov. Code 54956.9(d)(2) and (e)(1) (one case) and potential initiation of litigation pursuant to Gov. Code 54956.9(d)(4) (one case)*
- C. *Public employee performance evaluation of the General Manager (Gov. Code section 54957).*

4. OPEN SESSION/REPORT ACTION FROM CLOSED SESSION AT 5:36 P.M.

Director Maybee reported that no decisions were made, direction was given to Staff.

5. CONSENT CALENDAR

Motion/Maybee to approve Consent Calendar with consideration of the motion below. Second/Booth. Roll Call Vote: Ayes: Maybee, Pohll, Jenco, Butler, Booth. Noes: None. Absent: None. Abstain: None.

Director Butler commented on the Integrated Water master Plan (IWMP) town hall meeting. There will be an overview at the August 16, 2023 Board Meeting. Items 5Bb, 5Bc, 5Bd and 5Be were pulled from the agenda to give staff time to evaluate the time needed for each of these District Appointments.

Motion/Booth to appoint Mimi Morris as the District Treasurer. Second/Maybee Roll Call Vote: Ayes: Maybee, Pohll, Jenco, Butler, Booth. Noes: None. Absent: None. Abstain: None.

6. Motion/Booth To Move Item 12 Next Item On The Agenda. Second/Butler. 5 in favor/0 opposed/ 0 abstain/ 0 absent. CONSIDER APPROVAL OF CONTRACT FOR REPAIRS TO LIFT STATION 3B CIP #23-11-02

Michael Fritschi, Director of Operations, introduced Josh Twist, TNT Industrial Contractors, Inc. Josh led a presentation about his company's bid for the repairs to Lift Station 3B. This was the only bid received for this work. **Motion/Pohll to approve contract for repairs to lift station 3B in the amount of \$141,334 with a 10% contingency CIP #23-11-02. Second/Jenco. Roll Call Vote: Ayes: Maybee, Pohll, Jenco, Butler, Booth. Noes: None. Absent: None. Abstain: None.**

7. STAFF REPORTS

Under Agenda Item 6A, Mimi Morris, General Manager, gave a summary of activities during the previous month, highlighting the following topics:

- Administration
 - General Staffing Update
 - Financial Update
 - Employee Development
- Operations
 - Chemical Usage Change
- Development
 - Residences East
 - Retreats North
 - Riverview
- Security
 - 4th of July Incident
- Outreach & Regional Communication
 - Meetings with Rancho Murieta Orgs
- Facilities Update
 - Board Room Air Conditioner
 - Trees around the District Building
 - PRA Update
- Committee Changes
 - Security Committee
 - Communications Committee

There was a discussion about the postponement of the Communications Committee. It was decided that the meetings would resume in October.

Mike Martel commented on Security.

Under Agenda Item 6B, Kelly Benitez, Security Supervisor, updated the Board with a summary of August's activities in the Security Department, including:

- Operations Update
- Rancho Murieta Association Activity
- RMA Violation Report
- Gate Entries Denied Reports
- Cases by Breakdown Report
- Incidents of Note

There was a discussion about the RMA Security Ad Hoc Committee.

Under Agenda Item 6C, Mr. Fritschi gave a summary of the utility update, including:

- Water Treatment Facility
- Water Consumption
- Raw Water Storage & Delivery
- Wastewater Facility
- Utility Crew Report
- Capital Projects
 - SB 170 Funded Projects
 - Water Treatment Facility
 - Integrated Water Master Plan
 - Wastewater Facility Chlorine Gas to Sodium Hypochlorite and Contact Tank Project
 - Lift Stations
 - 3B
 - Alameda & Starter Shack
 - Cantova & FAA
 - 6B

8. REVIEW DISTRICT MEETING DATES/TIMES FOR JUNE/JULY 2023

There was a discussion about rescheduling the August 1, 2023 Finance Committee meeting.

9. CORRESPONDENCE

Director Maybee acknowledged the correspondence in the packet.

10. RECEIVE UPDATE ON ENGINEERS ESTIMATE FOR WATER TREATMENT PLANT HYPOCHLORITE PROJECT

Mr. Fritschi updated the Board on the Engineers estimate for the water treatment plant hypochlorite project. Director Pohll wanted to know what all of the SB170 projects would cost before deciding to continue with any of them. This item will return to the Improvements Committee for further discussion.

11. CONSIDER ACCEPTING INFRASTRUCTURE FROM KHOV FOR RETREATS NORTH AND APPROVING RESOLUTION R2023-12

Mr. Fritschi updated the Board on the proposed infrastructure to be accepted. Director Pohll expressed concerns over accepting infrastructure while construction is ongoing. Robert Sprague, KHOV, insured the Board that if there was an issue later with this infrastructure, they would fix it. The discussion continued with questions about if and when any other infrastructure has been accepted by the District.

Motion/Maybee to adopt Resolution R2023-12 Accepting Infrastructure from KHOV for Retreats North.
Second/Jenco. Roll Call Vote: Ayes: Maybee, Pohll, Jenco, Butler, Booth. Noes: None. Absent: None. Abstain: None.

12. CONSIDER APPROVAL OF THE FINANCE AND ADMINISTRATION DIRECTOR JOB DESCRIPTION

Ms. Morris briefly discussed the proposed changes in the Director of Administration Job Description, noting that the duties of the Accounting Supervisor had been incorporated into the new Director of Finance and Administration Job Description. **Motion/Maybee** to approve Director of Finance and Administration Job

Description. Second/Booth. Roll Call Vote: Ayes: Maybee, Pohll, Jenco, Butler, Booth. Noes: None. Absent: None. Abstain: None.

13. CONSIDER APPROVAL OF CONTRACT WITH LUMOS & ASSOCIATES FOR CAPITAL IMPROVEMENT PLAN AND RATE STUDY CIP #24-200-01 AND CIP #24-250-01

Mr. Fritschi presented the bid received from Lumos & Associates, which was the only bid received. **Motion/Maybee** to approve contract with Lumos & Associates for Capital Improvement Plan and Rate Study in the amount of \$159,437, with a 10% contingency CIP #24-200-01 and CIP #24-240-01. **Second/Pohll. Roll Call Vote: Ayes: Maybee, Pohll, Jenco, Butler, Booth. Noes: None. Absent: None. Abstain: None.**

14. CONSIDER APPROVAL OF PURCHASE OF WATER PLANT REPLACEMENT MEMBRANES

Motion/Booth to purchase Water Plant Replacement Membranes in the amount of \$28,664.44. **Second/Maybee. Roll Call Vote: Ayes: Maybee, Pohll, Jenco, Butler, Booth. Noes: None. Absent: None. Abstain: None.**

15. COMMENTS FROM THE PUBLIC

Gail Bullin asked for clarification on the RMA Ad Hoc Security Committee Discussion.

16. DIRECTOR COMMENTS/SUGGESTIONS

None.

17. ADJOURNMENT

Motion/Booth to adjourn at 8:32 p.m. **Second/Pohll. Roll Call Vote: Ayes: Maybee, Pohll, Jenco, Butler, Booth. Noes: None. Absent: None. Abstain: None.**

Respectfully submitted,

Amelia Wilder
District Secretary

MEMORANDUM

Date: August 9, 2023
To: Board of Directors
From: Improvements Committee Staff
Subject: August 1, 2023 Improvements Committee Meeting Minutes

1. CALL TO ORDER

Director Jenco called the meeting to order at 8:00 a.m. Present were Directors Jenco and Pohll. Present from District staff were Michael Fritschi, Director of Operations; Travis Bohannon, Chief Plant Operator; Lisa Maddaus from Maddaus Water Management, Inc. and Amelia Wilder, District Secretary.

2. MONTHLY UPDATE

Mr. Fritschi gave a summary of the Utilities Department Update with a discussion on the following topics:

- a. Integrated Water Master Plan Scope of Services
He discussed Amendment #2 to the existing contract with Adkins/Maddaus, the increased scope of work and the tentative timeline for future meetings. Lisa Maddaus, Maddaus Water Management, joined the conversation and elaborated on the amendment. Director Jenco asked for confirmation that none of the services in the amendment were contained in the contract or previous amendment. The Committee recommended this topic for Board approval.
This item will be on the August 16, 2023 Board Meeting Agenda.
- b. Drainage Ditch Maintenance
- c. Calero Fish Stocking
The Committee instructed the General manager to review the information and proceed with this.
- d. Private Backflow Users
- e. Contract Update with Lumos and Associates
- f. CodeRED Test for Rio Oso
- g. Replace Aerators at Chesbro Reservoir
Chief Plant Operator, Travis Bohannon, updated the Board with the need for new Aerators at Chesbro.
- h. SB170 Project Update
- i. Accept Past Infrastructure from past Developments
- j. Access Easement 39 Acres Commercial

There was a discussion about a potential easement between CSD and Rancho North for the Developer to utilize the driveway into CSD's District office for future access to the parcel owned by Rancho North. Richard Gehrs commented.

3. PUBLIC COMMENT

None.

4. DIRECTOR AND STAFF COMMENTS/SUGGESTIONS

Director Jenco asked Mr. Fritschi to email any questions to him and Director Pohll concerning the 39 Acre Easement.

5. ADJOURNMENT

The meeting was adjourned at 9:12 a.m.

DRAFT

MEMORANDUM

Date: August 10, 2023
To: Board of Directors
From: Finance Committee Staff
Subject: August 9, 2023 Special Finance Committee Meeting Minutes

1. CALL TO ORDER

Director Pohll called the meeting to order at 9:00 a.m. Present were Director Pohll and Director Booth. Present from District staff were Mimi Morris, General Manager; and Amelia Wilder, District Secretary.

2. FINANCE UPDATE FROM STAFF

Ms. Morris updated the Committee on the current state of the Finance Department, presenting the recently released 2020-2021 CFD 2014-1 Audit. The Committee moved this item to the Board. ***This item will be on the August 16, 2023 Board Agenda.***

3. PUBLIC COMMENTS

None.

4. DIRECTOR COMMENTS

None.

5. ADJOURNMENT The meeting was adjourned at 9:03 a.m.

MEMORANDUM

DATE: August 11, 2023
TO: Board of Directors
FROM: Susan Wren, Interim Director of Administration
SUBJECT: Receive and File Check Journal

Attached is a list of checks numbered 11257 through 11336 issued between July 1, 2023 and July 31, 2023. Invoices were presented by departments, reviewed by administration staff and subsequent checks were issued. All checks were in conformity with the District's policies and procedures. Monies were available to pay the amounts listed.

The Board is asked to receive and file this information.

FISCAL ANALYSIS

Seventy-seven checks totaling \$910,813.81 were issued and three checks were voided between July 1, 2023 and July 31, 2023.

ATTACHMENT

Accounts Payable Vendor Check Register Report from July 1, 2023 through July 31, 2023.

Reviewed by:



Melinda (Mimi) Morris
General Manager

Ranges:	From:	To:	From:	To:
Check Number	First	Last	7/1/2023	7/31/2023
Vendor ID	First	Last	Checkbook ID	First
Vendor Name	First	Last		Last

Sorted By: Check Date

Voided Checks

Check Number	Check Date	Vendor	Checkbook ID	Amount
0011257	7/14/2023	ABS Direct	CSD CHECKING	\$1,500.00
0011258	7/14/2023	Adkins Consulting Engineering, LLP	CSD CHECKING	\$25,386.25
0011259	7/14/2023	A Leap Ahead IT	CSD CHECKING	\$142.50
0011260	7/14/2023	Aqua-Metric Sales Company	CSD CHECKING	\$8,868.92
0011261	7/14/2023	Aramark Uniform & Career Apparel, LLC	CSD CHECKING	\$581.55
0011262	7/14/2023	Aramark Uniform & Career Apparel, LLC	CSD CHECKING	\$27.96
0011263	7/14/2023	Bartkiewicz, Kronick & Shanahan	CSD CHECKING	\$6,987.50
0011264	7/14/2023	Best Best & Krieger	CSD CHECKING	\$3,036.00
0011265	7/14/2023	Borges & Mahoney	CSD CHECKING	\$4,612.75
0011266	7/14/2023	Brower Mechanical, Inc	CSD CHECKING	\$342.00
0011267	7/14/2023	California CAD Solutions inc.	CSD CHECKING	\$7,275.00
0011268	7/14/2023	Caltronics	CSD CHECKING	\$168.09
0011269	7/14/2023	California Waste Recovery Systems	CSD CHECKING	\$87,491.76
0011270	7/14/2023	Concentra DBA Occupational Health Centers	CSD CHECKING	\$89.00
0011271	7/14/2023	Concrete Equipment Services, Inc	CSD CHECKING	\$2,713.31
0011272	7/14/2023	Daily Journal Corporation	CSD CHECKING	\$1,185.75
0011273	7/14/2023	Dewberry Engineers Inc.	CSD CHECKING	\$3,964.50
0011274	7/14/2023	Domenichelli and Associates, Inc	CSD CHECKING	\$15,910.00
0011275	7/14/2023	FIRST AMERICAN TITLE CO	CSD CHECKING	\$314.28
0011276	7/14/2023	Folsom Lake Ford, Inc.	CSD CHECKING	\$99.19
0011277	7/14/2023	Greenfield Communications	CSD CHECKING	\$448.99
0011278	7/14/2023	Hastie's Capitol Sand and Gravel Co.	CSD CHECKING	\$1,546.58
0011279	7/14/2023	Herc Rentals	CSD CHECKING	\$3,581.71
0011280	7/14/2023	Intelligent Technical Solutions, LLC	CSD CHECKING	\$7,467.53
0011281	7/14/2023	K.Hovnanian Homes Northern California INC	CSD CHECKING	\$41,646.00
0011282	7/14/2023	LUXURY CLEANING SERVICE	CSD CHECKING	\$2,000.00
0011283	7/14/2023	Mobile Mini Solutions	CSD CHECKING	\$639.89
0011284	7/14/2023	NTU Technologies, Inc.	CSD CHECKING	\$4,211.20
0011285	7/14/2023	Operating Engineers Local Union No. 3	CSD CHECKING	\$731.04
0011286	7/14/2023	Pace Supply Corp	CSD CHECKING	\$1,205.83
0011287	7/14/2023	Pape Machinery	CSD CHECKING	\$9,335.00
0011288	7/14/2023	Pitney Bowes	CSD CHECKING	\$506.70
0011289	7/14/2023	PR Diamond Products Inc.	CSD CHECKING	\$910.00
0011290	7/14/2023	Prodigy Electric	CSD CHECKING	\$1,300.00
0011291	7/14/2023	Prodigy Electric & Controls Inc.	CSD CHECKING	\$26,219.89
0011292	7/14/2023	SIERRA VALLEY CONTRACTORS	CSD CHECKING	\$3,010.00
0011293	7/14/2023	S. M. U. D.	CSD CHECKING	\$20,939.69
0011294	7/14/2023	Solitude Lake Management LLC	CSD CHECKING	\$8,125.00
0011295	7/14/2023	Travis Bohannon	CSD CHECKING	\$105.00
0011296	7/14/2023	Tyler Technologies, INC	CSD CHECKING	\$3,000.00
0011297	7/14/2023	USA Blue Book	CSD CHECKING	\$471.33
0011298	7/14/2023	Volt Management Corp.	CSD CHECKING	\$1,491.27
0011299	7/14/2023	Amelia Wilder	CSD CHECKING	\$110.04
0011300	7/14/2023	W.W. Grainger Inc.	CSD CHECKING	\$247.80
* 0011301	7/14/2023	County of Sacramento	CSD CHECKING	\$20,475.84
* 0011302	7/14/2023	Russ Branson Consulting	CSD CHECKING	\$9,810.41
* 0011303	7/14/2023	County of Sacramento	CSD CHECKING	\$20,475.84
0011304	7/14/2023	Russ Branson Consulting	CSD CHECKING	\$8,810.41
0011305	7/19/2023	A&D Automatic Gate and Access	CSD CHECKING	\$648.79
0011306	7/19/2023	ABS Direct	CSD CHECKING	\$1,678.92
0011307	7/19/2023	Adkins Consulting Engineering, LLP	CSD CHECKING	\$28,530.00
0011308	7/19/2023	Anderson Ward, Inc.	CSD CHECKING	\$6,106.30
0011309	7/19/2023	Aqua-Metric Sales Company	CSD CHECKING	\$2,758.34
0011310	7/19/2023	Aramark Uniform & Career Apparel, LLC	CSD CHECKING	\$553.99
0011311	7/19/2023	Aramark Uniform & Career Apparel, LLC	CSD CHECKING	\$938.41
0011312	7/19/2023	Best Best & Krieger	CSD CHECKING	\$5,566.00

RANCHO MURIETA CSD
 VENDOR CHECK REGISTER REPORT
 Payables Management

Voided Checks

Check Number	Check Date	Vendor	Checkbook ID	Amount
0011313	7/19/2023	Borges & Mahoney	CSD CHECKING	\$8,356.58
0011314	7/19/2023	Brower Mechanical, Inc	CSD CHECKING	\$260.00
0011315	7/19/2023	CIT	CSD CHECKING	\$950.44
0011316	7/19/2023	Concentra DBA Occupational Health Centers	CSD CHECKING	\$193.00
0011317	7/19/2023	Dewberry Engineers Inc.	CSD CHECKING	\$450.00
0011318	7/19/2023	Domenichelli and Associates, Inc	CSD CHECKING	\$1,970.00
0011319	7/19/2023	Doug Veerkamp Engineering	CSD CHECKING	\$901.48
0011320	7/19/2023	GM Crane Services, Inc	CSD CHECKING	\$475.00
0011321	7/19/2023	Municipal Resource Group, LLC	CSD CHECKING	\$4,612.50
0011322	7/19/2023	Operating Engineers Local Union No. 3	CSD CHECKING	\$365.52
0011323	7/19/2023	CHICAGO TITLE COMPANY	CSD CHECKING	\$329.54
0011324	7/19/2023	Prodigy Electric & Controls Inc.	CSD CHECKING	\$1,300.00
0011325	7/19/2023	Public Agency Retirement Services	CSD CHECKING	\$520.69
0011326	7/19/2023	Rancho Murieta Association	CSD CHECKING	\$855.81
0011327	7/19/2023	Regional Water Authority	CSD CHECKING	\$5,127.00
0011328	7/19/2023	SIERRA VALLEY CONTRACTORS	CSD CHECKING	\$945.00
0011329	7/19/2023	Streamline	CSD CHECKING	\$375.00
0011330	7/19/2023	USA Blue Book	CSD CHECKING	\$792.99
0011331	7/19/2023	Volt Management Corp.	CSD CHECKING	\$270.55
0011332	7/19/2023	waterTALENT LLC	CSD CHECKING	\$5,760.00
0011333	7/19/2023	Woodland Construction Builder Inc	CSD CHECKING	\$700.00
0011334	7/20/2023	GSRMA	CSD CHECKING	\$499,213.00
0011335	7/20/2023	Rancho Murieta Country Club	CSD CHECKING	\$700.00
0011336	7/20/2023	Municipal Resource Group, LLC	CSD CHECKING	\$9,851.75
Total Checks: 80				Total Amount of Checks: \$910,813.81

**COUNTY OF SACRAMENTO
COMMUNITY SERVICES**

**NINTH AMENDMENT TO AGREEMENT FOR
REGIONAL WASTE MANAGEMENT SERVICES COST RECOVERY**

THIS NINTH AMENDMENT is made and entered into on **July 1, 2023**, by and between the County of Sacramento, a political subdivision of the State of California, hereinafter referred to as "COUNTY", and the Rancho Murieta Community Services District, a district organized under California State Government Code 61000, hereinafter referred to as "CSD".

RECITALS

WHEREAS, COUNTY and CSD previously entered into an Agreement on August 23, 2005, to provide cost recovery for regional waste management services (hereinafter "Agreement"); and

WHEREAS, the original Agreement was amended on October 16, 2015, July 1, 2016, July 1, 2017, July 1, 2018, July 1, 2019, July 1, 2020, July 1, 2021 and July 1, 2022; and

WHEREAS, COUNTY and CSD desire to further amend said Agreement to extend its term to June 30, 2024.

NOW, THEREFORE, the Agreement is amended as follows:

1. TERM

The term of this Agreement is hereby amended to remain in effect and end on **June 30, 2024**.

2. REAFFIRMATION

Except as expressly stated herein, the Agreement shall remain in full force and effect.

3. ENTIRE AGREEMENT

The Agreement, as amended by this Ninth Amendment, and any attachments hereto, constitute the entire understanding between the COUNTY and CSD concerning the subject matter contained herein.

4. EFFECTIVE DATE

This Ninth Amendment shall be deemed effective as of the date first written above.

5. AUTHORITY TO EXECUTE

Each person executing this Ninth Amendment represents and warrants that he or she is duly authorized and has legal authority to execute and deliver this Ninth Amendment for or on behalf of the parties to this Ninth Amendment. Each party represents and warrants to the other that the execution and delivery of the Ninth Amendment and the performance of such party's obligations hereunder have been duly authorized.

5. DUPLICATE COUNTERPARTS

This Ninth Amendment may be executed in duplicate counterparts and shall be deemed executed when signed by both parties.

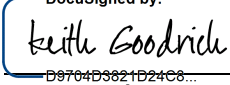
Signatures scanned and transmitted electronically shall be deemed original signatures for purposes of this Ninth Amendment, with such scanned signatures having the same legal effect as original signatures. This Ninth Amendment may be executed through the use of an electronic signature and will be binding on each party as if it were physically executed.

(SIGNATURE PAGE FOLLOWS)

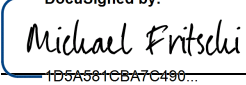
IN WITNESS WHEREOF, the parties hereto have executed this Ninth Amendment to the Agreement as of the day and year first written above.

COUNTY OF SACRAMENTO, a political subdivision of the State of California

RANCHO MURIETA COMMUNITY SERVICES DISTRICT, a district organized under California State Government Code 61000

By: 

Keith Goodrich, Director
Department of Waste Management
and Recycling

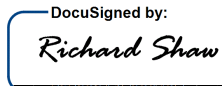
By: 

Name: Michael Fritschi
Title: Interim General Manager

“COUNTY”
Date: 3/20/2023

“CSD”
Date: 3/20/2023

THIS AMENDMENT FORMAT HAS BEEN APPROVED BY COUNTY COUNSEL

Prepared by: 

Richard Shaw, Sr. Contract Services Officer
Contract & Purchasing Services Division
Department of General Services
Phone: (916) 876-6373

4A. General Manager's Report - Pending

Rancho Murieta Association
Violation Item Summary Report -- 2023
(This report includes RMA & CSD issued violations)

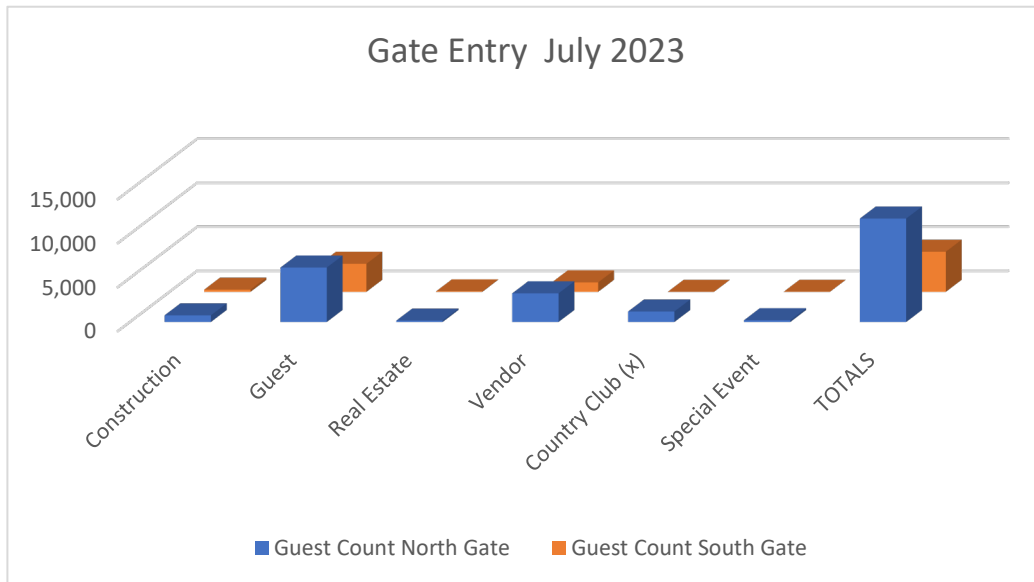
	Jan		Feb		March		April		May		June		July	
Violation Item Summary Report	CSD	RMA	CSD	RMA	CSD	RMA	CSD	RMA	CSD	RMA	CSD	RMA	CSD	RMA
Motor vehicle violations:														
Motorcycle														
No drivers license			0	1					1	0	0	1	1	1
Speeding	0	37	16	70	19	47	29	48	25	27	7	9	6	3
Speeding - twice speed limit														
Stop signs	17	7	35	18	11	9	29	1	18	9	9	3	5	4
Bus stop signs														
Use of streets							0	1	1	0				
Parking:														
Driveway parking	0	3			10	16	4	7	0	13			1	2
Guest parking					3	0	2	4	1	4			1	1
Overnight street parking	0	1			2	13	12	4	27	7	18	1	9	0
Unauthorized Vehicle (24 hr pass)			1	0	1	6	0	3	0	1			0	4
Accumulation/dumping of debris			0	2			0	1	0	1			1	0
Boat Usage					1	0	2	0	3	0	3	0	3	0
Barbeques, open fires, bonfires														
Carrying passengers/overloaded cart									0	1				
Clothes lines														
Commercial vehicle lettering	0	1							0	1				
Construction overnight parking														
Park hours / curfew			2	0			1	0			3	0	5	0
Decorative lights														
Discharge of firearm														
Chickens					0	1	0	1	0	3				
Dwelling exterior alterations														
Failure to identify														
Golf Cart Decals													6	0
Guest w/o resident in comm areas			1	0					0	1			1	0
Home business activities														
Noxious activities									1	0			1	1
Open garage doors									9	0				
Pets - off leash / teathered / noise	0	1	1	0	0	1	1	0					1	0
Property maintenance			0	4	0	3	0	28	0	22	0	9	0	22
Sign rules					0	1								
Sports equip/trampoline/basketball	0	2	0	2	0	6	0	5	0	8	0	5	0	1
Storage of building materials														
Stored vehicles							0	1	0	5	0	2	0	4
Trash containers			0	2	0	3	0	1	0	4				
Use of common areas & facilities	0	2	0	2							0	1		
Use of Fireworks													2	3
Vandalism														
Vehicle repair or maintenance														
Interference-Identification RMA/RMCSD													0	1
Working days & hours														
Total Violations	17	54	56	101	47	106	80	105	86	107	40	31	43	47
Citations written by RMCSD		17		56		47		80		86		40		43
Citations written by RMA		54		101		106		105		107		31		47
Total Violations		71		157		153		185		193		71		90

Gate Entries by Type

July 1-31, 2023

Pass Type	Guest Count North Gate	Guest Count South Gate	Count by Pass Type
Construction	758	252	1,010
Guest	6,185	3,188	9,373
Real Estate	161	47	208
Vendor	3,255	1,071	4,326
Country Club (x)	1,194	0	1,194
Special Event	200	2	202
TOTALS	11,753	4,560	16,313

Prior Month Totals: 11,713 4,570 16,283

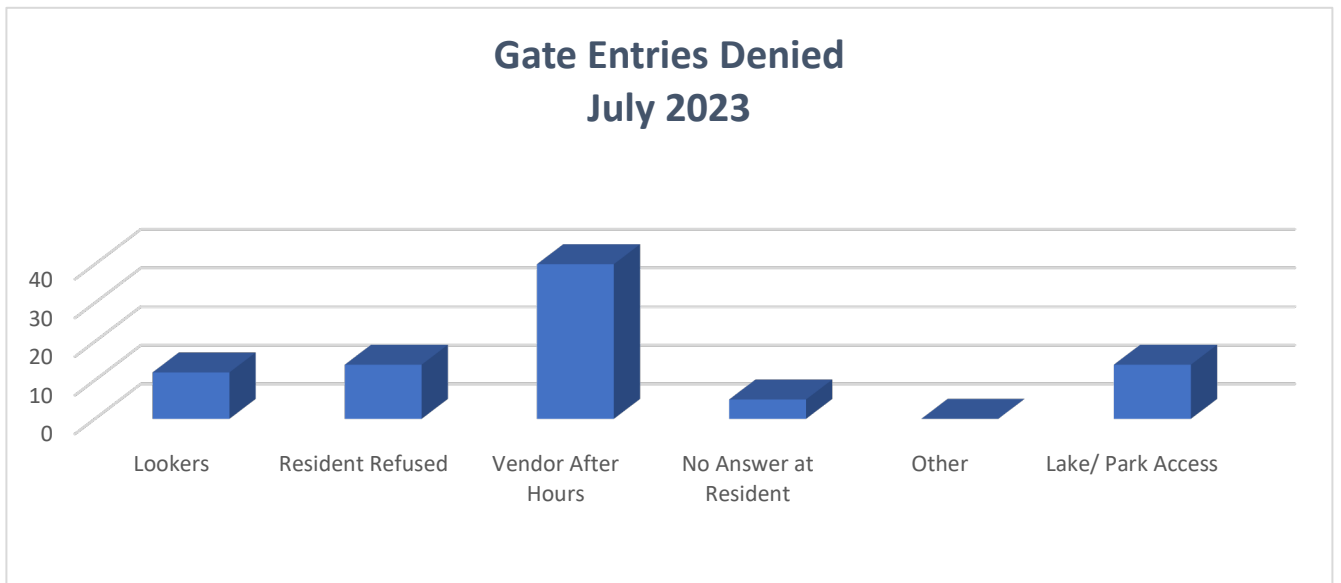


Gate Entries Denied

July 1-31, 2023

	Lookers	Resident Refused	Vendor After Hours	No Answer at Resident	Other	Lake/ Park Access	TOTAL
All Gates	12	14	40	5	0	14	112

Prior Month Totals: 3 6 9 5 2 2 27





Rancho Murieta CSD Security

15160 Jackson Rd
Rancho Murieta, CA 95662

Cases - Breakdown by Type

ABANDONED DISABLED VEH	3
ALARM	9
ANIMAL COMPLAINT	12
ASSIST OTHER AGENCY	1
BURGLARY	1
CITATION	63
DISTURBANCE	5
ESCORT	5
EXTRA PATROL	42
FIRE	1
FOLLOW UP	2
GUN SHOTS	1
JUVENILE DELIQUENCY	11
LOST/FOUND PROPERTY	4
MISCELLANEOUS	18
OPEN DOOR	1
PARKING	1
PATROL DETAIL	1
PETTY THEFT	2
REFUSED ENTRY	94
RESIDENT COMPLAINT	25
RMA RULE VIOLATION	17
SPEEDING COMPLAINT	4
STOP SIGN VIOLATION	5
SUSPICIOUS ACTIVITY	1

SUSPICIOUS VEHICLE	1
TRAFFIC ENFORCEMENT	7
TRESPASSING	12
VEHICLE ACCIDENT	5
WATER LEAK	9
WELFARE CHECK	2
Total	365



July Incidents of Note 2023

07/06/2023 at 0915 hours, CSD was dispatched to the County Store and was advised of an alcohol theft by juveniles that occurred earlier in the day. The video footage revealed that 3-female juveniles aged (14-16yo) entered the store and positioned themselves in positions to provide lookouts and distraction so that the main suspect could select and place a bottle of alcohol in her backpack, the suspects all departed without paying for the merchandise. SSD advised to complete a report.

On 07/13/2023, at 0100 hours, a male juvenile driving a Hyundai was denied entry into RMA (South) and was directed to make a U-turn and depart RMA. The juvenile didn't make the U-Turn and proceeded into the community. CSD patrol along with SSD was dispatched to attempt to locate the trespasser. CSD patrol was able to find the vehicle however, it was abandoned. CSD was then dispatched to the river-view construction site for a report of several juveniles causing a disturbance. The juveniles all fled upon arrival at the CSD.

CSD patrol returned to the site of the found vehicle and it was now gone. SSD arrived in the area and discovered the juvenile's vehicle and attempted to conduct a traffic stop. The juvenile fled from the SSD however, eventually was stopped and detained by the SSD. The juvenile had 3 female passengers in the vehicle that didn't reside at RMA. The parents were contacted by the SSD and advised to pick up the juveniles.

On 07/22/2023 at 1436 hours, CSD patrol conducted a consensual encounter with a male juvenile driving two other juveniles around the country club area. The male juvenile stated that he had a driver's license and provided his name and address to the officer. The juveniles departed the location, the officer returned to his vehicle. The officer ran the bar code from the golf cart and in the computer system and discovered the juvenile had provided false information and his driver's license status, name, and age. The parents of the juvenile were contacted via telephone and they were issued a citation.

On 07/29/2023 hours, CSD Security was requested to respond to possible domestic violence with shots fired at a residence in the North. The security officer responded in the general area and directed CSD Dispatch to contact the Sacramento County Sheriff's Office (911-Call Center). The SSD arrived and conducted their investigation and made no arrests or discover any evidence of shots fired.

Director of Operations - Utility Staff Report

Date: August 16, 2023
To: Board of Directors
From: Michael Fritschi, Director of Operations
Subject: July Utility Report

WATER

Water Treatment Facility

Plant 1 and Plant 2 are both in operation and are currently producing potable water at a rate of 2.6 million gallons a day.

Water Consumption

As of July 31, 2023, cumulative potable water production for the current year is 304 million gallons, with 77.7 million gallons used in the month of July.

Raw Water Storage & Delivery

As of July 26, 2023, the Clementia reservoir level was still within the stop log zone. The total water currently stored between Clementia, Chesbro, and Calero totaled 4257.3 acre-ft.

Table 1. Current water and wastewater storage as of the end of July 2023

	acre-ft July 2023	acre-ft full	%full
Clementia Storage	943.6	907.0	104%
Chesbro Storage	985.0	1027.0	96%
Calero Storage	2145.0	2323.3	92%
Total of all Raw Water Reservoirs	4073.6	4257.3	96%
Wastewater Storage Reservoir available for production	233.7	796.3	29%

Figure 1. Five-year Chesbro / Calero Storage Curves

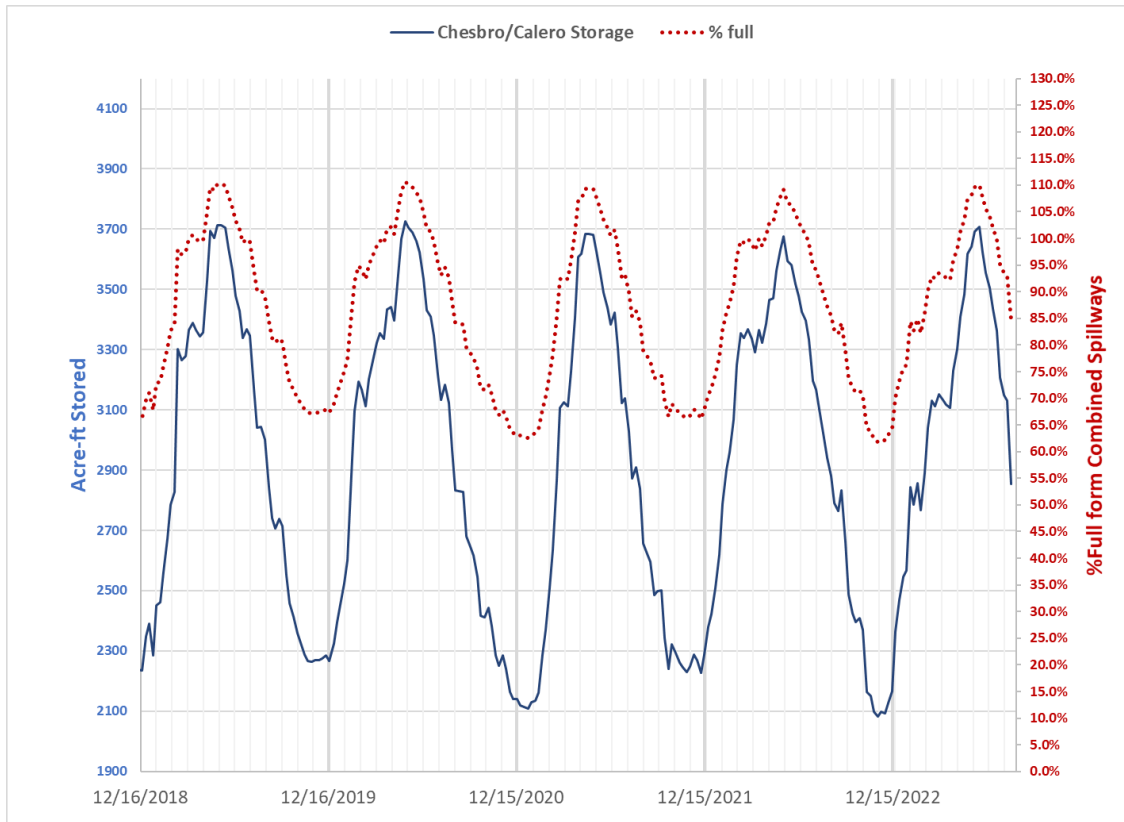
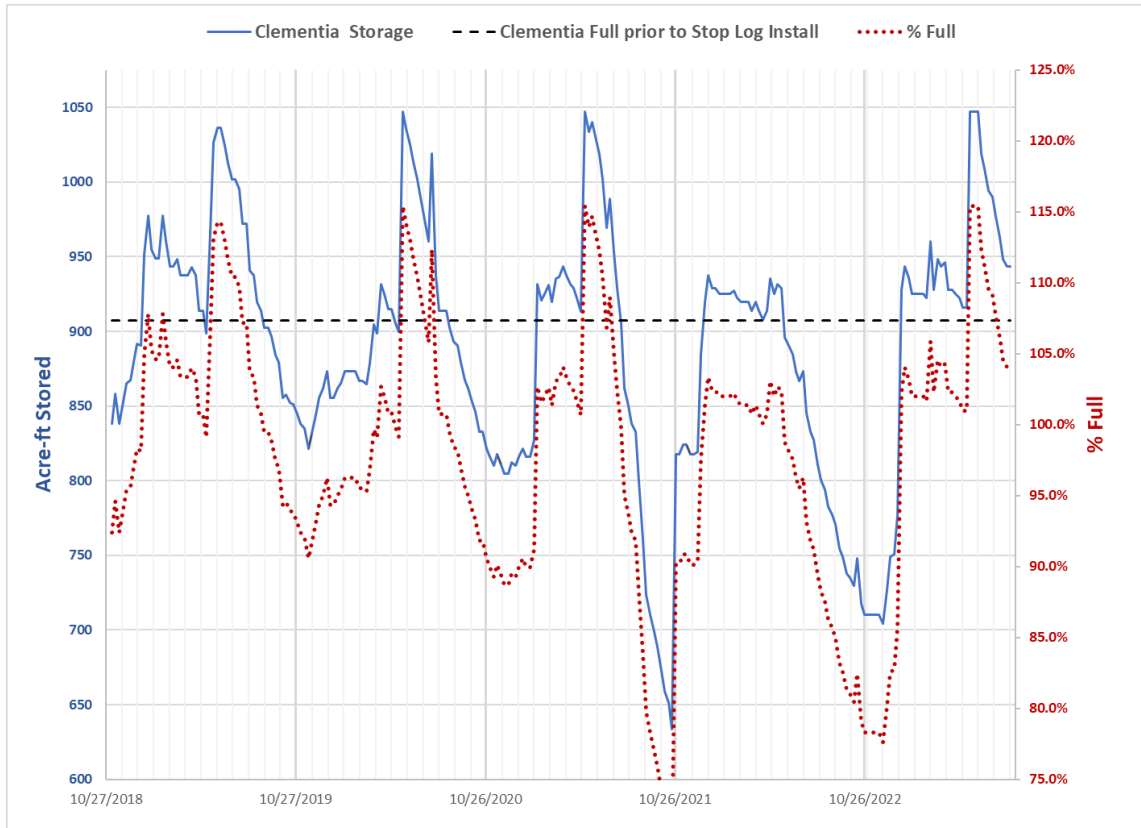


Figure 2. Five-year Clementia Storage Curves



SEWER

Wastewater Facility

The tertiary process of the wastewater facility is currently on-line and producing about 1.5 MGD. The current average dry weather influent to the wastewater facility for July was 0.40 MGD. As of August 9, 2023, the facility has 181 acre-ft of treated wastewater available for recycled water production. Depending on the golf course consumption, this supply (counting flow coming in the treatment facility) should last roughly 49 days straight of golf course irrigation. This will, in theory, last the Country Club until the 29th of September without additional source augmentation.

A replacement control panel has been ordered for the drying bed facility. The drying bed allows onsite generated sludge to be dewatered prior to disposal.

UTILITY CREW WORK

Utility Crew Report July 2023

- 1) The utility crew had two utility star work orders completed. One was for a lock off water and one was to restore a water service. *Utility Star work orders are for final reads, rebates, meter swaps request, issues with homeowner water usage concerns and are for doing water lock offs and or restore a water service.*
- 2) Staff completed five field markings for 811 USA locations completed.
- 3) Staff had three homeowner calls for water related issues from homeowners with water leaks, wanting water pressure checked, wanting to know why their usage was so high, and needing water shut off for repairs.
- 4) Murieta Plaza needs to upgrade the fire service backflow device due to being out of compliance with new regulations. They are preparing to start with one that services the building by the Day Care.
- 5) Staff responded to three water leaks in the month of July. With two of the leaks staff replaced service lines. One of the leaks staff needed to return to in July was located on Pescado. At the Pescado location new saddles, corporation stops had to be installed along with trenching the road for the replacement of the water service lines due to the poor installation of the original service lines. Staff still have service lines to replace on Camino Del Lago that is planned for the second week in August; this will also require some trenching to install new lines.
- 6) 1 valve was exercised, and 800 gallons of water flushed through the blow-off.
- 7) One new water meter was installed in July. Staff had gone through several lists of meter issues generated from the front office and have several meters to replace in August.
- 8) The District had two sewer issues in the month of July. These were homeowner issues, and they took care of the problem in their personal lateral.
- 9) About four days were spent cleaning the Chesbro Protection ditch/V Ditch.
- 10) Staff are in the process of contracting with a small company to complete weed abatement in the north drainage ditches. If this company works out, we will contract with them to come back in April of every year.
- 11) Basin 5/Lost lake has two aerators working and the one fountain going at this time. Staff will be getting an electrician onsite investigate to do some electrical work at this site to get the other two aerators running as the increased load tends to trip the breaker.
- 12) Additional work planned for August.
 - a) Water service lines to be replaced on Camino Del Lago and Pescado Park 2

- b) Install water main line meter at the airport. The date will be determined by the district being able to shut water off to the FAA building for a day.
- c) Cap the end of a concrete storm drain dead end on Cantova way that was never capped when installed.

CAPITAL PROJECTS

Capital Improvement & Rate Study

Staff met with the Lumos & Associates Team for the project kick off meeting and a data request meeting. The schedule of completion will vary based on the timing of the release of the starting reserve balances and other important data. The preliminary schedule of completion denotes different rate ordinance completion dates in (4) tracks from July 2024 to October 2024 based on data availability.

RANCHO MURIETA CSD CIP AND RATE STUDY SCHEDULE						
Task	ORDINANCE	Track A		Track B	Track C	Track D
Capital Improvement Planning		Fall 2023	Fall 2023	Fall 2023	Fall 2023	Fall 2023
Must have all funds 6/30/2023 balances by		12/30/2023	12/30/2023	2/29/2024	3/28/2024	4/25/2024
Workshop / Information Evening (focus: explain CIP funding needs)	<i>approx. date</i>	<i>late Jan</i>	<i>late Jan</i>	<i>late Mar</i>	<i>late Apr</i>	<i>late May</i>
Draft Report		2/2/2024	2/2/2024	4/9/2024	5/7/2024	6/11/2024
Present Report to the Board	Board Mtg	2/10/2024	2/10/2024	4/17/2024	5/15/2024	6/19/2024
Draft Final Report		3/6/2024	3/6/2024	5/1/2024	6/5/2024	7/3/2024
Workshop / Information Evening (focus: effect on rates, possible options)	<i>approx. date</i>	<i>mid Mar</i>	<i>mid Mar</i>	<i>early May</i>	<i>early Jun</i>	<i>early Jul</i>
Board Approval to Send out 218 Notices	Board Mtg	3/20/2024	3/20/2024	5/15/2024	6/19/2024	7/17/2024
Last Day to Mail Out 218 Notices		3/29/2024	3/29/2024	5/31/2024	7/5/2024	8/2/2024
FY2024-25 Budget adoption		April or May 2024 Board Meeting				
Workshop / Information Evening (focus: explain rates and input Board will get)	<i>approx. date</i>	<i>late Apr</i>	<i>late Apr</i>	<i>late Jun</i>	<i>late Jul</i>	<i>late Aug</i>
FINAL Rate Study Due		5/5/2024	5/5/2024	7/7/2024	8/11/2024	9/8/2024
Public Hearing and Ordinances Adopted [1]	Board Mtg	5/15/2024	6/19/2024	7/17/2024	8/21/2024	9/18/2024
Billing Period Rates Effective		7/1/2024		8/1/2024	9/1/2024	10/1/2024
[1] No first reading is necessary for an ordinance because rates require a public hearing						

Granlees Safety Project

This project is currently in the design process.

Water Treatment Facility Chlorine Gas to Sodium Hypochlorite

This project is at the 100% design completion level and the resulting updated opinion of probable construction cost is estimated between \$580,000 to \$670,000.

Integrated Water Master Plan

The consultant team is currently working on the water demand portion of the project and has submitted amendment #2 which is a separate Board agenda item.

Wastewater Facility Chlorine Gas to Sodium Hypochlorite and Contact Tank Project

The District met with Dewberry & Associates to review chlorine contact tank requirements as provided in the preliminary design technical memorandum. The Engineer will provide some additional investigations and provide the District with an update prior to commencing design of the contact tank.

Lift Stations

Lift 3B – The project has been awarded and the District has attended a kick off meeting on the 10th August. Electrical construction has currently begun, and civil/mechanical construction is expected to begin as soon as the week of August 21st depending on submittal review and valve procurement. The project will likely continue through September with no expected sewer service disruptions.

Alameda & Starter Shack Stations – This project is currently in the design phase.

Cantova & FAA Stations – This project is now in the design phase. The District has requested an easement needed for facility access from the representative of the property bordering Cantova Way.

Lift 6B – The work is expected to be completed by December 2023.

DEVELOPMENT

Retreats North - Utility Infrastructure has been accepted by the District for Retreats North. The District is in the process of investigating storm drain related issues relayed by the Country Club.

Residence of Murieta Hills East & West – The District is reviewing the drainage study and the rough grading plans for Unit 1 of Residence East which consists of 61 out of 99 planned lots located in the south east portion of the proposed development, just east of Stonehouse park.

Riverview Phase 2 – No Update

Murieta Gardens Commercial – No Update

Rancho Murieta Community Services District

September 2023

Board/Committee Meeting Schedule

September 5, 2023

Improvements	8:00 a.m.
Finance	9:00 a.m.

September 7, 2023

Communications & Technology	Canceled
Security	Canceled

September 20, 2023

Regular Board Meeting - Open Session	5:00 p.m.
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All meetings will be held in person at the District Office: 15160 Jackson Rd.

Tim Maybee, President, RMCS D

cc:Mimi Morris, Michael Fritschi, Andrew Ramos

cc: Amelia Wilder (as correspondence for the RMCS D packet)

Hello Tim:

I met on July 24, 2023 with Michael Fritschi and Ryan Stolfis, the District water rights consultant. I appreciate their invitation to discuss RMCS D's water rights and water storage permissions. The District has historically misinterpreted its storage rights defined in permit (#16762).

It also appears that Lisa Maddaus was provided inaccurate data for her 2010 Integrated Water Master Plan (IWMP), which resulted in several inaccurate assumptions and conclusions. These inaccuracies, and other unrealized assumptions are the basis of the 2017 Water Supply Assessment (WSA) provided to Sacramento County Planning & Environmental Review. Maddaus incorporates a "medium growth scenario" in this document, projecting 4,356 EDU (Equivalent Dwelling Units) can be supported by our present water supply. This is a similar projection to the EDU which RMCS D will consider in 2023. While 2023 water demands are similar to 2010, much of the water policy, and data surrounding this demand for water are radically different.

The 2010 IWMP and 2017 Water Supply Assessment predate negotiations with the 670 Group and Rancho Murieta Properties LLC. Both resulted in Financing and Services Agreements (FSA) with these developers . Missteps in 2010 IWMP lead the District to over-estimate its consumptive water supply, the storage capacity of its reservoirs and the availability of an emergency water supply. These inaccuracies have severe consequences for the District's current residents as the District, once again, may implement severe conservation levels as a planning tool in a revised drought policy. Draconian levels of conservation are inevitable if the District, in an attempt to satisfy existing "will serve" agreements, overreach the capacity of our water supply.

Maddaus uses District Policy 90-2 to and its 50% water conservation to expand RMCS D's water supply and justify aggressive development. Incorrectly measured water storage, warming temperatures, flood, fire and the financial impacts of radical drought policy were not considered when FSA were negotiated in 2014 and revisited in 2017. CSD agreed to implement Policy 90-2 in 1990, well before the present impacts of warming temperature were understood. I recommend the District, and Maddaus study the conclusions and long range forecasts of the American River Basin Study completed in 2021. Extended drought and interruption in the flow of the Cosumnes clash directly with the Districts diversion (pumping) season. Future interruptions in water supply should be planned as events that anticipate "when" and not "if" these interruptions and curtailment of of diversions to our reservoirs will occur.

The 2010 IWMP "shared vision model," inform the District, in extended droughts, that Calero and Chesboro reservoirs reach dead storage. The model forecasts the Clementia Reservoir will be required to provide supplemental water and will act as an emergency water supply. I quote (in italics) directly from the executive summary and conclusions of the 2010 IWMP:

*"Based on the scenario with water supply that reflects the three consecutive driest water years on record (i.e., hydrology for 1976, 1977, and 1978), compliance with 2020 water use targets, and medium growth buildout, **the following conclusions can be made**":*

- *There is no estimated shortfall **when demands are curtailed by a 50 percent compounded reduction**, including 37.5 percent maximum demand cutback in Stages 4 and 5 drought conditions and 2020 compliance. **However, Clementia would have to be used** (emphasis added).*
- *If demand cutback is limited to a **compounded 40 percent** (i.e., a 25 percent maximum demand cutback during Stages 4 and 5 drought conditions and 2020 compliance), all three reservoirs reach **dead storage**, and supplemental supply options would need to be considered to overcome an estimated **690 acre-ft per year of shortfall**.*

“An additional water supply of 300 acre-ft is suggested as contingency storage..... The additional 300 acre-ft estimate includes a safety factor approximately equal to one peak month’s water demand (or two average month’s demand) in addition to the estimated drought deficit, and also assumes water use in the community is reduced overall by 50 percent (i.e., beyond the 2020 compliance”.

The 2010 IWMP concludes the District will have the necessary water supply to support proposed development. However, Maddaus identifies significant changes in water supply, water demand and a severe drought policy are necessary to mitigate the these water shortages. The RMCS D endorsed the 2010 plan, understanding that actions and assumptions (below) are required to meet the demand for water created by new development:

1. A 20% reduction in residential water demand to 230 gallons per capita per day (GPCPD) is required by 2020. This reduction is consistent with the Water Conservation Act of 2009, requiring urban districts to comply with a 20% reduction in water use by the year 2020. Maddaus assumes this 20% reduction in RMCS D water demand will be realized and concludes the 20% reduction in water demand is available to satisfy the usage demand of new development. ***THIS PROJECTION DID NOT MATERIALIZE & RMCS D FAILS TO REACH THIS GOAL!*** In 2021, our residents used 275.8 GPCPD. The 2020 water consumption was 262.0 GPCPD and a twelve year average use (2010 to 2021), is 247 GPCPD. District water demand has actually increased.
2. Maddaus concludes that use of Lake Clementia is not required if future water demand is reduced by 20%, the District increases availability of recycled water and enforces severe levels of conservation. Maddaus, in 2010, was unaware of the inaccurate, raw water storage capacities of Lake Calero and Lake Chesboro. The actual storage capacity of these reservoirs is over-reported in 2010. The 2010 plan, believing the Lake Clementia storage capacity to be fully available for consumptive use, recommends the District use Clementia’s 850 acre feet of water storage as an emergency water supply. The District is aware today of the restrictions to storage imposed in the 1980 revision of Permit 16762. Any change to the existing permit will require a new water right application and a new or ammended water permit from the Division of Water Rights.

3. Climate impacts are “casually” considered in the 2010 IWMP. The adverse impacts of California water policy, warming air temperature, atmospheric rivers and updated climate impacts (the new American River Basin Study) are absent from the assessment. The 2010 report does not accurately predict extended drought or assess the significant impacts of climate on the Cosumnes River Watershed. The 2010 IWMP does not consider SWRCB curtailments of the diversions of river water, which occurred for the first time in May 2022.
4. The 2010 IWMP forecasts an availability of recycled water, inconsistent with every previous recycled water forecast prepared by the District. The actual amount of recycled water available to offset potable water use is **LESS** than the volume projected in 2010. Increasing demands on the Cosumnes River In addition, RMCS D has yet to process enough recycled water to satisfy the annual demands of the Rancho Murieta Country Club.

With the absence of a mandated reduction in water usage, the original assumption by Maddaus of a water supply shortfall is the true conclusion of the 2010 IWMP. Maddaus arrives at this conclusion before predicting a reduction in water demand and concluding that RMCS D will offset potable water with increased production of recycled water.

“There is no estimated shortfall when demands are curtailed by a 50 percent compounded reduction”..

“If demand cutback is limited to a compounded 40 percent (i.e., a 25 percent maximum demand cutback during Stages 4 and 5 drought conditions and 2020 compliance), all three reservoirs reach dead storage, and supplemental supply options would need to be considered to overcome an estimated 690 acre-ft per year of shortfall”.

RMCS D can only meet its 2010 goal to support new development with a drought policy that cuts residential use by half for each of its ratepayers. This is a policy that Mr. Richard Brandt, a founder, first president and legal council to RMCS D has cited as “suicidal”. It is a policy both questioned and rebuked in “peer reviews” of this study conducted by the County of Sacramento. RMCS D continues to believe that it can support a plan that

to maximizes development. It does so without any professional assessment of the economic impacts on the community, I

The priority of the 2023 IWMP water plan is quite clear; RMCSD must guarantee the future water supply of its existing ratepayers. The District, in adopting the 2010 IWMP, has placed the communities long term water supply in jeopardy. When the District has guaranteed an adequate water to existing residents, it may dedicate its remaining water supply to future demands. The District may then deal with revised agreements and financial impacts caused by any “will serve” commitments it can no longer supply. A severe cut in water to the existing residents is not the answer to this problem.

I look forward to an draft of the 2023 IWMP that recognizes our water storage deficiencies, revises CSD Policy 90-1 and protects our existing residents. I suggest the District, in its future public meetings, introduce a “Story Map” that more accurately displays the factual and relevant data that must be considered to complete this important study.

Cordially

John Merchant
916-761-2765
Merchant30@gmail.com

MEMORANDUM

Date: August 16, 2023
To: Board of Directors
From: Michael Fritschi, P.E. – Operations Director
Subject: Request for Contract Amendment #2 From the Adkins/Maddaus Team for The Integrated Water Master Plan

Proposed Action

The District received a request for contract Amendment #2 from the Adkins/Maddaus team for the integrated water master plan (IWMP) in the amount of \$72,631 to cover additional public meetings, support, and additional unforeseen work. This Amendment will bring the contract total from \$335,738 to a total of \$408,369. The Board will need to decide on the approval of the Amendment #2, and if so approved, approve Resolution #R2023-14 appropriating \$72,631 from the Water Reserve fund to cover the increased IWMP contract amount.

Background

Staff have met with Adkins/Maddaus to discuss Amendment #2 to the District Integrated Water Master Plan (IWMP). The Consultant is requesting a fee increase of \$72,631 to cover the unforeseen technical costs and the additional public outreach and support efforts. The attached table illustrates the original scope and fee, the increase from Amendment #1, and the proposed increase from Amendment #2. Amendment #2 will cover several items that were outside the original scope of services:

Item 1 – The District has requested (3) additional public meetings to cover each phase of the Storymap:

1. The first public meeting will occur at the August 16th Board meeting where the District water and recycled water systems will be presented along with the corresponding phase 1 of the Story Map outlining the water supply information.
2. The second public meeting is planned as a **townhall** style meeting to discuss the second phase of the Story Map which will cover the anticipated **water demands**. This meeting is tentatively set for Saturday October 14th.
3. The third additional public meeting will be a **townhall** style meeting that will discuss the **alternatives** to meet the water demands.

The District is still planning on the following existing meetings previously added to the scope of services in Amendment #1 in the Spring of 2023:

1. Special Board meeting – Scenario Building - TBD after Demand Townhall
2. Special Board Meeting – CIP Alternatives - TBD after Alternatives townhall
3. Special Board Meeting – Draft Plan Presentation – TBD after CIP Alternatives Special Board meeting

Item 2 - The original scope did not include updating the water demand forecasting per the Financial Services Agreements. This would include an assessment of future developments both constructed to date, approved and proposed by each development to ensure that each development is not over-allotted water capacity according to the terms of the FSA.

Item 3 - The original scope did not include further assessment of demand factors beyond the billing consumption data trends to refine the outdoor water demand by lot size given development changes (e.g. updates to the 2022 Tentative Map for Murietta North).

Item 4 - The original scope did not contain assessment of specific estimated demand for individual commercial lots (versus relying on past Water Supply assessment information).

Item 5 - Additional effort will be required due to support additional Story Map information to assist the District with updating the water alternatives in the following ways:

- Further investigation of water rights associated with reservoir volumes
- Review of daily operational data for allowable storage carryover volumes based on pumping history and water rights
- Revisions to modeling approaches to include recent water rights information

Item 6 - Additional budget will be required for public outreach, as the public outreach consultant was expected to develop most narrative elements and content, with Adkins/Maddaus support for data elements only. Adkins/Maddaus instead will lead development of all elements/content in addition to GIS elements, which required substantial additional time. Additionally, the focus of the StoryMap shifted towards a detailed look at RMCS D water rights and supplies and required multiple builds to refine content per District direction. Future StoryMap Phases should be limited to 3 total builds per Phase based on RMCS D review/edits without a scope Amendment.

Project Budget

Approximately \$154,000 out of \$335,738 had been spent from the IWMP contract at the end of last Fiscal Year 2022-2023', resulting balance of \$181,738 remaining on the current contract. Should the contract Amendment #2 be approved, the updated contract total will be increased to \$408,369, and the FY22-23 Budget will need to be amended in the amount of \$72,631 with an appropriation of that amount from the Water Reserve fund by Resolution R2023-14.

Integrated Water Master Plan Budget - Adkins Engineering

Project Area Codes	Project Areas	Tasks		Original Contract Budget	Amendment #1 March 2023	Amendment #2 August 2023	Revised Total Budget
1	Project Management and Planning	1.1	System Inventory	\$ 18,100	\$ -	\$ -	\$ 18,100
1	Project Management and Planning	1.2	Review of Related Work	\$ 12,030	\$ -	\$ -	\$ 12,030
1	Project Management and Planning	1.3	Project Management	\$ 27,280	\$ -	\$ -	\$ 27,280
2	IWMP Plan Section and Evaluations	2.1	Description of Study Area and Existing Water Systems	\$ 18,725	\$ -	\$ -	\$ 18,725
2	IWMP Plan Section and Evaluations	2.2	Current and Projected Water Demands	\$ 36,860	\$ -	\$ -	\$ 36,860
2	IWMP Plan Section and Evaluations	2.2a	Additional System Model for Water Demand	\$ -	\$ -	\$ 16,230	\$ 16,230
2	IWMP Plan Section and Evaluations	2.3	Description of Preferred Water Alternatives	\$ 18,160	\$ -	\$ -	\$ 18,160
2	IWMP Plan Section and Evaluations	2.3a	Description of Preferred Water Alternatives (Additional)	\$ -	\$ -	\$ 11,100	\$ 11,100
2	IWMP Plan Section and Evaluations	2.4	Water System Analysis and Evaluations	\$ 56,160	\$ -	\$ -	\$ 56,160
2	IWMP Plan Section and Evaluations	2.5	Recycled Water Infrastructure Evaluations	\$ 12,640	\$ -	\$ -	\$ 12,640
3	Prepare IWMP	3.1	Recommended Plan and Implementation Schedule	\$ 28,170	\$ -	\$ -	\$ 28,170
3	Prepare IWMP	3.2	Cost Estimates	\$ 26,750	\$ -	\$ -	\$ 26,750
3	Prepare IWMP	3.3	Prepare IWMP Report	\$ 36,750	\$ -	\$ -	\$ 36,750
4	Public Outreach Meeting Support	4.1	Project Intro Public Meeting	\$ -	\$ 9,381	\$ -	\$ 9,381
4	Public Outreach Meeting Support	4.2	Scenario Building Public Meeting	\$ -	\$ 7,166	\$ -	\$ 7,166
4	Public Outreach Meeting Support	4.3	CIP Alternatives Public Meeting	\$ -	\$ 9,721	\$ -	\$ 9,721
5	StoryMap Development	4.1.4	Draft Plan Presentation Public Meeting Support	\$ -	\$ 6,920	\$ -	\$ 6,920
5	StoryMap Development	4.2.1	Data Collection and Creation	\$ -	\$ 1,680	\$ -	\$ 1,680
5	StoryMap Development	4.2.2	Narrative Development/Refinement	\$ -	\$ 2,080	\$ -	\$ 2,080
5	StoryMap Development	4.2.3	StoryMap Creation/Review - Phase 1	\$ -	\$ 3,790	\$ -	\$ 3,790
5	StoryMap Development	4.2.4	StoryMap Phase 2	\$ -	\$ -	\$ 16,420	\$ 16,420
5	StoryMap Development	4.2.5	StoryMap Phase 3	\$ -	\$ -	\$ 20,961	\$ 20,961
5	StoryMap Development	4.2.6	StoryMap Public Meeting Support	\$ -	\$ -	\$ 7,920	\$ 7,920
							\$ -
6	Reimbursable Expenses		Production Costs, Travel, Other Direct Costs	\$ 3,375	\$ -	\$ -	\$ 3,375
			Total:	\$ 295,000	\$ 40,738	\$ 72,631	\$ 408,369



August 9, 2023

Rancho Murieta Community Services District
P.O. Box 1050
Rancho Murieta, CA 95683

RE: Rancho Murieta Integrated Water Master Planning – Revised Amendment No. 2

Mr. Fritschi,

Please consider this revised Amendment No. 2 scope and fee proposal. The fee included herein has been revised from the fee included on July 24th. The proposed not-to-exceed amount is \$408,369 inclusive of the original agreement and the first amendment. Presented to the Infrastructure Committee was a not-to-exceed of \$417,753. However, the difference between the first and second amendment was not accurately accounted for. In reviewing our fee proposal, we encountered an error in our spreadsheet. We found that some 2023 billing rates had been applied to the Amendment. We have changed our billing rates back to 2022 to be consistent with our original agreement. The fee proposal requested herein is the difference between our proposed not-to-exceed herein and the first amendment which is **\$72,631**. Of which 62% of this amount will be focused on public outreach efforts including additional StoryMap phases and public meetings.

In working through the Integrated Water Master Plan for Rancho Murieta CSD, there have been a few tasks that have been outside our original scope of work, in addition to new scope items requested by the District. The tasks that have/will require effort outside of our original scope are:

- Item 1: Task 2.2 original scope did not include updating the water demand forecasting per the Financial Services Agreements. This would include an assessment of future lots both constructed to date, approved and proposed by each development for verification of the capacity allotments according to the FSA.
- Item 2: Task 2.2 original scope did not include further assessment of demand factors beyond the billing consumption data trends to refine the outdoor water demand by lot size given development changes (e.g. updates to the 2022 Tentative Map for Murieta North)
- Item 3: Task 2.2 original scope did not assessment of specific estimated demand for individual commercial lots given so few remaining vacant lots (versus rely on past Water Supply Assessment information).
- Item 4: Task 2.3, additional effort has been required due to community input to assist the District with updating the water alternatives in the following ways:
 - Further investigation of water rights associated with reservoir volumes
 - Review of daily operational data for allowable storage carryover volumes based on pumping history and water rights
 - Revisions to SVM modeling approaches to include new water rights information
- Item 5: Additional budget was required for this Task 4.2.2 and Task 4.2.3, as the public outreach consultant was expected to develop the majority of narrative elements and content, with MWM support for data elements only. MWM instead led development of all elements/content in addition to GIS elements, which required substantial additional time. Additionally, the focus of the StoryMap shifted towards a detailed look at RMCS D water rights and supplies and required multiple builds to

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refine content per District direction. Future StoryMap Phases should be limited to 3 total builds per Phase based on RMCS D review/edits without a scope amendment.

New scope items requested by the District include the following:

- Item 1: Budget for Task 4.1.2, 4.1.3, and 4.1.4 was redirected towards Task 4.2 (Story Map Development), per District direction, which included removing public meetings. Public meetings have been added back into this proposed scope amendment, including an August 16th meeting to roll out Phase One of the StoryMap. One public meeting per Phase of StoryMap is included in the budget estimate in Task 4.2.

Attached includes a detailed breakdown of the original scope and amendment items, as well as a new fee schedule. The boxes highlighted in green are the items that have changed for this proposed amendment. This amendment includes a requested fee of **\$72,631** for a new not-to-exceed total of **\$408,369**.

Please feel free to contact us about this proposed amendment.

Sincerely,



Michael Moser, P.E.
Project Manager/Principal

Attached: Scope and fee amendment

Revised Scope of Work (Black text)

7/24/2023

Task 2.2: Current and Projected Water Demands With MWM's solid understanding of the District's goal to better understand and prepare for potential growth and eventual build-out of the community, MWM will prepare a summary of current and future water demands. MWM will also review the existing demand factors by lot type using consumption between 1998-2021 if needed, as a baseline to update demand factors for future planning by the District. This step is needed to determine the basis for the updated demand projections for the IWMP.

The effort will incorporate demand projection information as needed into an update of the 2010 Shared Vision Model (SVM) in order to prepare a water supply and demand assessment.

The technical work effort includes review and update of data such as:

- Recent influences of weather on annual demand and supplies
- Trends in each of the customer billing data grouped by lot type and graphed as gallons per day per account (gpd/account)
- Maximum daily demands, related irrigation demands, and current water treatment capacity
- Codes governing maximum daily demands and treatment plant rating capacity
- Gallons per capita per day

MWM will calculate the annual 2011 - 2021 GPCD then compare the calculated GPCD to the District's 2020 Compliance Plan. MWM will review the 2020 census population, housing type, and people per household. Using the monthly data provided by RMCSD, MWM will determine the indoor/outdoor water use split which will be used to calculate the residential indoor water use and other data needed to understand recent system water demands.

- ***Additional effort has been required to assist the District with updating the water demand forecast in the following ways:***
 - ***Analysis of demand factors from various legacy documents, including the Financial Services Agreement (FSA)***
 - ***Assessment of planned future lots both constructed to date, approved and proposed using geo-coded GIS analysis by each development for verification of the capacity allotments according to the FSA***
 - ***Convert CAD data to GIS and add columns to existing geocoded billing data: Subdivision Name, Lot Size, and other relevant attributes (i.e. lots served by recycled water, building square footage, if available)***
 - ***MWM to analyze demands based on subdivision and lot size and check against capacity allotments from FSA and other modeling outputs (i.e. indoor/outdoor splits)***

- ***Further assessment of demand factors beyond the billing consumption data trends to refine the outdoor water demand by lot size given development changes (e.g. updates to the 2022 Tentative Map for Murieta North)***
- ***Assessment of specific estimated demand for individual commercial lots given so few remaining vacant lots (versus rely on past Water Supply Assessment information).***

Task 2.3: Describe the Preferred Water Supply Alternatives

For the prior 2010 IWMP, MWM staff members Lisa Maddaus and Tess Kretschmann prepared the Shared Vision Model to inform the water supply and demand assessment. As a result, they are familiar with the past supply alternatives. Focused updates are envisioned for this task as some basic parameters have changed from the 2010 SVM. The efforted budget assumes a basic update using lists of existing SVM spreadsheets, which is included in Attachment A. It is assumed that this refinement of past work and additional new alternatives, or more in-depth review of volumes of water supply alternatives, will be based on the budget available.

- ***Additional effort has been required due to community input to assist the District with updating the water alternatives in the following ways:***
 - ***Further investigation of water rights associated with reservoir volumes***
 - ***Review of daily operational data for allowable storage carryover volumes based on pumping history and water rights***
 - ***Revisions to SVM modeling approaches to include new water rights information***

Task 2.4: Water System Analysis and Evaluations

The Project Team proposes to use an updated Shared Vision Model which performs comprehensive supply and demand assessment scenarios (inclusive of water supply reliability with climate change impacts). It is envisioned that these updated SVM scenarios will be distilled down to three possible scenarios to be further tested in the EPANET detailed hydraulic model to identify infrastructure needs for meeting future buildout fire flow demands. The 2010 IWMP relied on the 2010 SVM, and, with streamlined and efficient updates, the model can be used again to build comprehensive scenarios for the water system analysis and evaluations. The revised EPANET Model will also be used for the IWMP Capital Improvement Plan.

The EPANET model is also needed within this Task 2.4 for assessing detailed engineering design criteria and cost estimating purposes. For example, to evaluate the need for a new storage tank planned to meet future build-out demands in the original District Master Plan.

It is assumed that the District would use the updated SVM to monitor and confirm any requisite water supply and demand assessments. In other words, there is long term value in updating both the EPANET hydraulic model to confirm engineering design criteria and also the Shared Vision Model to confirm supply reliability. It is assumed that these modeling tools will be developed collaboratively with the District up to the budget available and include detailed instructions for future use.

Task 2.5: Recycled Water Infrastructure Evaluations

Within Task 2.5, Adkins Engineering team plans to leverage the hydraulic model for the recycled water distribution system utilizing EPANET. The technical work for this 2022 IWMP will include a “Recycled Water Service Area” map prepared based on the results of modeling and input from District staff. The results of this analysis will be key content for the District’s infrastructure evaluation.

Efforts will rely heavily on the 2014 Title XVI Study, 2016 Recycled Water Modeling Study and the 2017 Recycled Water Preliminary Design Report. Reusing the data from these reports will be the most efficient approach to producing an updated hydraulic model and capital improvement plan for storage, pumping and distribution.

TASK 4.1 – PUBLIC MEETING SUPPORT

Adkins and MWM will support the public outreach consultant by providing project background, relevant materials, and direction for elements to be included in each meeting. Materials will be developed under direction of the public outreach consultant, and may include slides, figures, tables, maps, and live or pre-recorded demos of both the Shared Vision Model and the hydraulic model. Relevant staff will attend meetings both in-person and virtually and will co-present at meetings as determined by the public outreach consultant and District staff.

TASK 4.1.1 – MEETING ONE: PROJECT INTRODUCTION

Meeting One is expected to introduce the project to community members and will include participation from Adkins and MWM. It is tentatively scheduled for Saturday, March 18th from 10 AM to 1 PM PT.

TASK 4.1.2 – MEETING TWO: SCENARIO BUILDING

Meeting Two is expected to engage community members in scenario building activities using the Shared Vision Model and will include participation from MWM.

TASK 4.1.3 – MEETING THREE: CIP ALTERNATIVES

Meeting Three is expected to present hydraulic modeling of CIP alternatives and the associated impact on Shared Vision Model outputs. It will include participation from Adkins and MWM.

TASK 4.1.4 – MEETING FOUR: DRAFT PLAN PRESENTATION

Meeting Four is expected to present the draft IWMP to community members and will include participation from Adkins and MWM.

- ***Budget for Task 4.1.2, 4.1.3, and 4.1.4 was redirected towards Task 4.2, per District direction. Public meetings are now back in the Scope, including an August 16th meeting to roll out Phase One of the StoryMap. One public meeting per Phase of StoryMap is included in the budget estimate in Task 4.2 below.***

TASK 4.2 – STORYMAP DEVELOPMENT

StoryMaps combine narrative descriptions, photos, and videos alongside a corresponding interactive map. Please refer to the [StoryMap gallery linked here](#) for examples. They are a valuable public outreach and engagement tool and would be useful in presenting spatial components of this projects, such as the:

1. Existing water supply system
2. Current service extent, development, and demands
3. Scenario-based impacts to future supply and demand
4. Other Shared Vision Model elements

The interactive map/narrative tool can be used during public outreach meetings and can also be made publicly available outside of those meetings should the District desire. Public availability and long-term hosting beyond the duration of the IWMP process will be coordinated with the District. StoryMap content will be refined in coordination with the public outreach consultant team and District staff.

TASK 4.2.1 – DATA COLLECTION AND CREATION

MWM will collect GIS data for features to be included in the StoryMap, including key infrastructure, future development parcels, and Census data. Note that the proposed workplan and budget assumes access to usable GIS data, and this subtask assumes substantial support from the District GIS Intern and other relevant staff. MWM will create data as needed and plans to rely on the District GIS intern whenever possible. All data collected and created will be shared back with District staff for future use.

TASK 4.2.2 – NARRATIVE DEVELOPMENT/REFINEMENT

MWM will coordinate with the public outreach consultant and district staff to select and refine the narrative elements to be included in the StoryMap, including text, photos, and/or videos. The public outreach consultant is expected to lead this task with support from MWM. Selected elements may lead to additional GIS data collection/creation as needed.

TASK 4.2.3 – STORYMAP CREATION

MWM will create the StoryMap using ArcGIS Pro and ArcGIS Online, by creating web maps using GIS data from Task 4.2.1 and narrative elements created in Task 4.2.2. MWM will handle initial hosting of the StoryMap for use in public outreach meetings and will coordinate with the District to transfer hosting if there is a desire to make the StoryMap publicly available and/or maintain accessibility longer than the duration of this project. Design elements will be refined with input from the public outreach consultant. The initial StoryMap will be refined or expanded for each public outreach meeting as needed to best serve each meeting’s focus area.

- ***Additional budget was required for this task and Task 4.2.2, as the public outreach consultant was expected to develop the majority of narrative elements and content, with MWM support for GIS elements. MWM instead led development of all***

elements/content in addition to GIS elements, which required substantial additional time. Additionally, the focus of the StoryMap shifted towards a detailed look at RMCS D water rights and supplies and required multiple builds to refine content per District direction. Future StoryMap Phases should be limited to 3 total builds per Phase based on RMCS D review/edits.



CONTRACT AMENDMENT NO 2

Project: Integrated Water Master Plan

Job Number: 3971-02

This Amendment Agreement ("Agreement") is made as of 8/16/2023, between Adkins Engineering & Surveying, INC and Rancho Murieta Community Services District.

This Agreement amends the Contract with an effective date of 2/3/2023 by and between the parties. If there is any conflict between the provisions of this Agreement and those elsewhere in the Original Agreement, the provisions of this Agreement govern. Except as expressly stated otherwise in this Agreement, all provisions of the Original Agreement remain in full force and effect.

This Agreement is amended as follows: See attached proposal dated August 9, 2023 for additional scope and fee. This amendment increases the not-to-exceed fee by \$72,631, to a total contract not-to exceed amount of \$408,369.

IN WITNESS WHEREOF, the parties execute this Agreement as of the Effective Date. Each person who signs this Agreement below represents that such person is fully authorized to sign this Agreement on behalf of the applicable party.

Accepted by:

Approved by: Adkins Engineering & Surveying, Inc.

By: _____

By: _____

Name: _____

Name: Michael Moser, P.E.

Title: _____

Title: Owner/Treasurer

Date: _____

Date: _____

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RESOLUTION R2023-14

A RESOLUTION APPROVING TASK ORDER #2 WITH ADKINS ENGINEERING & SURVEYING IN THE AMOUNT OF \$72,631 AND TO AUTHORIZE THE GENERAL MANAGER TO EXECUTE TASK ORDER #2, AMEND FY 2023-24 BUDGET AND APPROPRIATE FUNDS

WHEREAS, A contract was signed by the District and joint effort from Adkins Engineering & Surveying and Maddaus Water Management, Inc. to prepare an Integrated Water Master Plan on December 22, 2022; and

WHEREAS, The District previously approved the contract for the Integrated Water Master Plan and Amendment #1 from Adkins Engineering & Surveying and Maddaus Water Management in the amount of \$335,738; and

WHEREAS, The District revised CIP # 23-09-01 to 23-20-01 for financial tracking purposes;

WHEREAS, The District received a supplemental Amendment #2 from Adkins Engineering & Surveying and Maddaus Water Management in the amount of \$72,631, and;

NOW, THEREFORE, THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS

1. Authorize the General Manager to execute Task Order #2 with Adkins Engineering & Surveying for public outreach efforts in the amount of \$72,631.
2. Amend the FY 2023-24 Budget in the amount of \$72,631 to increase CIP# 23-20-01 total project cost of \$408,369 and appropriate funds.
3. Authorize an transfer of funds in the amount of \$72,631 from Water Replacement Reserve (200-2505) to Water Operating Capital (200-7900-01).
4. The General Manager is authorized to take all necessary and appropriate actions to carry out the purpose and intent of this resolution.

PASSED AND ADOPTED this 16th day of August, 2023 by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

Timothy E. Maybee, President of the Board
Rancho Murieta Community Services District

[SEAL]

Attest:

Amelia Wilder, District Secretary

MEMORANDUM

Date: August 11, 2023
To: Board of Directors
From: Mimi Morris, General Manager
Subject: Receive and File FY20-21 CFD 2014-1 Audit

Proposed action

Receive and file the 2020-2021 CFD 2014-1 Audit (the audit of the District's Special Assessment District), which was completed on July 25, 2023 and is attached to this report.

The auditors expressed the following opinion regarding the Financial Statements of the CFD for 20-21:

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and major fund of the CFD 2014-1 as of June 30, 2021, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

RANCHO MURIETA COMMUNITY FACILITIES
DISTRICT NO. 2014-1

(A Component Unit of the Rancho Murieta
Community Services District)

Audited Financial Statements

June 30, 2021

RANCHO MURIETA COMMUNITY FACILITIES DISTRICT NO. 2014-1
(A Component Unit of the Rancho Murieta Community Services District)

June 30, 2021

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Rancho Murieta Community Facilities District No. 2014-1
Rancho Murieta, California

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and each major fund of the Rancho Murieta Community Facilities District No. 2014-1 (CFD 2014-1), a component unit of the Rancho Murieta Community Services District, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the CFD 2014-1's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and major fund of the CFD 2014-1 as of June 30, 2021, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

As discussed in Note A, the financial statements present only the CFD 2014-1 and are not intended to present fairly the financial position and results of operations of the Rancho Murieta Community Services District in conformity with accounting principles generally accepted in the United States of America.

Richardson & Company, LLP

July 25, 2023

RANCHO MURIETA COMMUNITY FACILITIES DISTRICT NO. 2014-1
(A Component Unit of the Rancho Murieta Community Services District)

STATEMENT OF NET POSITION AND GOVERNMENTAL FUND BALANCE SHEET

As of June 30, 2021

	General Fund	Adjustments (Note G)	Statement of Net Position
ASSETS			
Cash and investments	\$ 584,847		\$584,847
Restricted cash	391,607		391,607
TOTAL ASSETS	\$ 976,454	-	976,454
LIABILITIES			
Accounts payable	\$ 234		\$234
Bond interest payable		\$ 83,561	83,561
Bonds payable		5,565,000	5,565,000
TOTAL LIABILITIES	234	5,648,561	5,648,795
FUND BALANCES/NET POSITION			
Fund balances:			
Restricted	391,607		
Unassigned	584,613	(5,648,561)	
TOTAL FUND BALANCES	976,220	(5,648,561)	
TOTAL LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES	\$ 976,454		
Net Position			
Restricted			391,607
Unrestricted			(5,063,948)
TOTAL NET POSITION		\$ -	\$ (4,672,341)

The accompanying notes to component unit financial statements are an integral part of this statement.

RANCHO MURIETA COMMUNITY FACILITIES DISTRICT NO. 2014-1
(A Component Unit of the Rancho Murieta Community Services District)

STATEMENT OF ACTIVITIES AND GOVERNMENTAL FUND
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

For the Year Ended June 30, 2021

	General Fund	Adjustments (Note H)	Statement of Activities
EXPENDITURES			
General government	\$ 23,381		23,381
Debt service:			
Principal payments	135,000	\$ (135,000)	
Interest expense	252,710	(1,351)	251,359
TOTAL EXPENDITURES	<u>411,091</u>	<u>(136,351)</u>	<u>274,740</u>
GENERAL REVENUES			
Interest income	162,664		162,664
Property taxes	1,119,265	(689,286)	429,979
TOTAL GENERAL REVENUES	<u>1,281,929</u>	<u>(689,286)</u>	<u>592,643</u>
(DEFICIENCY) EXCESS OF REVENUES OVER EXPENDITURES	870,838	(552,935)	317,903
FUND BALANCE/NET ASSETS			
Fund balance/net position, beginning of the year, as previously reported	547,152		(4,548,474)
Prior period adjustment, Note I	(441,770)		(441,770)
Net position, beginning of the year, as restated	<u>105,382</u>	<u>(5,095,626)</u>	<u>(4,990,244)</u>
	<u>\$ 976,220</u>	<u>\$ (5,648,561)</u>	<u>\$ (4,672,341)</u>

The accompanying notes to component unit financial statements are an integral part of this statement.

RANCHO MURIETA COMMUNITY FACILITIES DISTRICT NO. 2014-1
(A Component Unit of the Rancho Murieta Community Services District)

NOTES TO THE BASIC FINANCIAL STATEMENTS

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying summary of the more significant accounting policies of the Rancho Murieta Community Facilities District No. 2014-1 (CFD 2014-1) is presented to assist the reader in interpreting the financial statements and other data in this report. The accounting policies of the CFD 2014-1 conform in all material respects to accounting principles generally accepted in the United States of America as applicable to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The following is a summary of the more significant policies.

Reporting Entity: The Rancho Murieta Community Services District, CFD 2014-1 (Rancho North/Murieta Gardens) was formed on September 5, 2014, by resolution of the Rancho Murieta Community Services District's Board of Directors for the sole purpose of acquiring and constructing water facilities that will benefit the inhabitants within the Rancho Murieta Community. In order to finance the expansion of water facilities, special tax bonds totaling \$5,960,000 were issued pursuant to the Mello-Roos Community Facilities Act of 1982.

During the 2016/17 fiscal year, the new water facility was paid for with CFD 2014-1 bond proceeds and transferred to the Rancho Murieta Community Services District. Additional construction costs were funded by developers under financing agreements and by the Rancho Murieta Community Services District.

The CFD 2014-1, a component unit of Rancho Murieta Community Services District, is a legally constituted governmental entity governed by the Board of Directors of the Rancho Murieta Community Services District. The financial records of the CFD 2014-1 are maintained by the Rancho Murieta Community Services District staff.

The financial statements present only the financial position and changes in financial position of the CFD 2014-1 and are not intended to present fairly the financial position of Rancho Murieta Community Services District and the changes in its financial position in conformity with accounting principles generally accepted in the U.S.

Basis of Presentation—Government-wide Financial Statement: The government-wide financial statements (i.e., the statement of net assets and statement of activities) report information on all of the nonfiduciary activities of the CFD 2014-1. For the most part, the effect of interfund activity has been removed from these statements. The CFD 2014-1 has only governmental activities, which are supported by taxes and intergovernmental revenues.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Tax increment revenue and other items not properly included among program revenues are reported instead as general revenues.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied.

RANCHO MURIETA COMMUNITY FACILITIES DISTRICT NO. 2014-1
(A Component Unit of the Rancho Murieta Community Services District)

NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2021

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

When both restricted and unrestricted resources are available for use, it is the CFD 2014-1's policy to use restricted resources first, then unrestricted resources, as they are needed.

Basis of Presentation – Fund Financial Statements: The accounts of the CFD 2014-1 are organized on the basis of funds. A fund is a separate self-balancing set of accounts. Each fund is established for the purpose of accounting for specific activities in accordance with applicable regulations, restrictions or limitations. Separate financial statements are provided for governmental funds. The CFD 2014-1 has only a General Fund. The CFD 2014-1 does not prepare a budget, so no budgetary comparison is presented.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the CFD 2014-1 considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to claims and judgments, are recorded only when payment is due.

Property tax revenue and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Property taxes related to the current fiscal year are accrued as revenue and accounts receivable and considered available if received within 60 days of year end. All other revenue items are considered to be measurable and available only when cash is received by the government.

Governmental funds are used to account for the CFD 2014-1's expendable financial resources and related liabilities. The CFD 2014-1 reports the following major governmental fund:

General Fund – The General Fund is the general operating fund of the CFD 2014-1. It is used to account for all financial resources except those required to be accounted for in another fund.

Restricted Assets: Cash held with fiscal agent, as well as certain resources set aside for special assessment debt repayment, are classified as restricted assets on the balance sheet because their use is limited by loan covenants.

Estimates: The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America as prescribed by the GASB requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Net Position/Fund Equity: The government-wide financial statements utilize a net assets presentation. Net assets consist of the following:

Restricted Net Position – This amount consists of amounts restricted from external creditors, grantors, contributors, or laws or regulations of other governments.

Unrestricted Net Position – This amount is all net position that does not meet the definition of "invested in capital assets, net of related debt" or "restricted net position."

RANCHO MURIETA COMMUNITY FACILITIES DISTRICT NO. 2014-1
(A Component Unit of the Rancho Murieta Community Services District)

NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2021

NOTE B – CASH AND INVESTMENTS

Cash and investments consisted of the following at June 30, 2020:

Deposits with financial institutions	123,123
Investments	461,724
Total Cash and Investments	\$ 584,847

Investments Authorized by the California Government Code and the CFD 2014-1’s Investment Policy: The table below identifies the investment types that are authorized for the CFD 2014-1 by the California Government Code (or the CFD 2014-1’s investment policy, where more restrictive). The table also identifies certain provisions of the California Government Code (or the CFD 2014-1’s investment policy, where more restrictive) that address interest rate risk, credit risk and concentration of credit risk. This table does not address investments of debt proceeds held by bond trustees that are governed by the provisions of debt agreements of the CFD 2014-1, rather than the general provisions of the California Government Code or the CFD 2014-1’s investment policy.

Authorized Investment Type	Maximum Maturity	Percentage of Portfolio	Investment in One Issuer
Investment pools authorized under CA			
Statutes governed by Government Code	N/A	None	\$40 million
U.S. Treasury Obligations	5 years	None	None
Bank Savings Accounts	N/A	25%	None
Federal Agencies	5 years	75%	None
Commercial Paper	180 days	20%	None
Negotiable Certificates of Deposit	180 days	20%	None
Re-Purchase Agreements	180 days	20%	None
Corporate Debt	5 years	25%	None

Investments Authorized by Debt Agreements: Investments held by trustees are governed by provisions of the debt agreements, rather than the general provisions of the California Government Code or the CFD 2014-1’s investment policy. The Table below identifies the investment types that are authorized for investments held by trustees. The table also identifies certain provisions of the debt agreements that address interest rate risk, credit risk, and concentration of credit risk.

RANCHO MURIETA COMMUNITY FACILITIES DISTRICT NO. 2014-1
(A Component Unit of the Rancho Murieta Community Services District)

NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2021

NOTE B – CASH AND INVESTMENTS (Continued)

<u>Authorized Investment Type</u>	<u>Maximum Maturity</u>	<u>Maximum Percentage of Portfolio</u>	<u>Maximum Investment in One Issuer</u>
Investment pools authorized under CA			
Statutes governed by Government Code	N/A	None	\$40 million
U.S. Treasury Obligations	5 years	None	None
Bank Savings Accounts	N/A	25%	None
Federal Agencies	5 years	75%	None
Commercial Paper	180 days	20%	None
Negotiable Certificates of Deposit	180 days	20%	None
Re-Purchase Agreements	180 days	20%	None
Corporate Debt	5 years	25%	None
Money Market Accounts	N/A	None	None

Interest Rate Risk: Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Normally, the longer the maturity of an investment the greater the sensitivity of its fair value to changes in market interest rates.

Information about the sensitivity of the fair values of the CFD 2014-1's investments (including investments held by bond trustee) to market interest rate fluctuations is provided by the following table that shows the distribution of the CFD 2014-1's investments by maturity as of June 30, 2021:

<u>Investment Type</u>	<u>Totals</u>	<u>Remaining Maturity (in Months)</u>	
		<u>12 Months or Less</u>	<u>13-48 Months</u>
Treasury funds	\$ 461,724	\$ 461,724	
Totals	<u>\$ 461,724</u>	<u>\$ 461,724</u>	

Credit Risk: Generally, credit risk is the risk that an issuer of an investment will not fulfil its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the minimum rating required by (where applicable) California Government Code, the CFD 2014-1's investment policy, or debt agreements, and the actual rating as of fiscal year end for each investment type.

<u>Investment Type</u>	<u>Amount</u>	<u>Minimum Legal Rating</u>	<u>Exempt From Disclosure</u>	<u>Rating as of Fiscal Year End</u>	
				<u>AAA</u>	<u>Not Rated</u>
Treasury funds	\$ 461,724	N/A		\$ 461,724	
Totals	<u>\$ 461,724</u>			<u>\$ 461,724</u>	

RANCHO MURIETA COMMUNITY FACILITIES DISTRICT NO. 2014-1
(A Component Unit of the Rancho Murieta Community Services District)

NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2021

NOTE B – CASH AND INVESTMENTS (Continued)

Concentration of Credit Risk: The investment policy of the CFD 2014-1 limited the amount that can be invested in any one issuer to the amount stipulated by the California Government Code. As of June 30, 2021, there are no investments in any one issuer that represent 5% or more of total District investments.

Custodial Credit Risk: Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposit or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g. broker-dealer) to a transaction, a government will not be able to recover the value of its investment of collateral securities that are in the possession of another party. The California Government Code and the CFD 2014-1's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provision for deposits; The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the government unit). The fair value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure the CFD 2014-1's deposits by pledging first deed mortgage notes having a value of 150% of the secured public deposits.

At June 30, 2021, there were no CFD 2014-1 deposits with financial institutions in excess of federal depository insurance limits required to be held in collateralized accounts.

Fair Value Measurement: The CFD 2014-1 categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets, Level 2 inputs are significant other observable inputs, Level 3 inputs are significant unobservable inputs.

The CFD 2014-1's investment in the money market mutual fund is considered Level 2 because the value is calculated using amortized cost of the securities held in the fund, not the market value.

NOTE C – SPECIAL TAX

The CFD 2014-1 started levying the special tax against property owners during the 2016/17 fiscal year. The special taxes are collected through the secured property tax rolls of the County of Sacramento. The special tax represents the amount to be assessed to the property owners to pay bond principle and interest. In the event property owners are delinquent in their payments, the CFD 2014-1 is required to initiate foreclosure proceedings within 150 days following the date of delinquency. CFD 2014-1 will refer pending delinquency cases to the CFD 2014-1's legal counsel for collection.

RANCHO MURIETA COMMUNITY FACILITIES DISTRICT NO. 2014-1
(A Component Unit of the Rancho Murieta Community Services District)

NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2021

NOTE D – SPECIAL ASSESSMENT DEBT

The Rancho Murieta Community Services District adopted a resolution for the formation of the CFD 2014-1. The CFD No. 2014-1 was formed as part of a financing plan for public infrastructure Facilities and other governmental facilities to support development of a hotel, commercial, residential and mixed use properties being developed on approximately 828 acres of land within the District boundaries of CFD No. 2014-1. On January 29, 2015 bonds in the amount of \$5,960,000 were issued to finance the costs of the facilities and to finance costs associated with the issuance of bonds. During the 2014-15 fiscal year a special tax was approved by voters and has been authorized by the Board of Directors to be levied on lots and parcels within CFD No. 2014-1 commencing with the fiscal year 2016-17 fiscal year tax levy. Proceeds from the Special Tax will be used to repay the bonded indebtedness and associated costs and to pay directly for the acquisition or construction of authorized facilities.

The bonds are due in annual payments of \$154,029 to \$391,560 through September 1, 2044, with interest at 4.4% per annum and payable from revenues generated through an ad valorem tax assessed by the CFD 2014-1 against properties located within the boundaries of the CFD 2014-1.

Long-term liabilities activity for the fiscal year ended June 30, 2021, was as follows:

	<u>Balance</u> <u>July 1, 2020</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance</u> <u>June 30, 2021</u>	<u>Due Within</u> <u>One Year</u>
Special Assessment Debt Series 2014-1	\$ 5,700,000		\$ (135,000)	\$ 5,565,000	\$ 140,000
Total	<u>\$ 5,700,000</u>		<u>\$ (135,000)</u>	<u>\$ 5,565,000</u>	<u>\$ 140,000</u>

Debt service requirements to maturity are as follows:

<u>Fiscal Year Ended June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2022	\$ 140,000	\$ 248,498	\$ 388,498
2023	145,000	243,918	388,918
2024	150,000	238,900	388,900
2025	155,000	233,563	388,563
2026	160,000	227,850	387,850
2027-2031	895,000	1,034,938	1,929,938
2032-2036	1,120,000	802,988	1,922,988
2037-2041	1,410,000	503,975	1,913,975
2042-2045	1,390,000	135,613	1,525,613
Totals	<u>\$ 5,565,000</u>	<u>\$ 3,670,240</u>	<u>\$ 9,235,240</u>

RANCHO MURIETA COMMUNITY FACILITIES DISTRICT NO. 2014-1
(A Component Unit of the Rancho Murieta Community Services District)

NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2021

NOTE E – RESERVE FOR BOND SERVICE

By the terms of the bond indenture, \$392,831 of the proceeds from the bond issue were set aside for the purpose of paying any delinquent bond interest and principal payments. The balance held in reserve as of June 30, 2021 is \$391,607.

NOTE F – NET POSITION DEFICIT

CFD 2014-1 governmental activities had an unrestricted net position (deficit) of \$5,063,948 at June 30, 2021. This is due to reporting the special assessment debt with no offsetting long-term special tax receivable in the statement of net position, as required under GASB Statement No. 6. The net position (deficit) is expected to be offset with special tax revenue used to pay the special assessment debt in future years.

NOTE G – RECONCILIATION OF THE GOVERNMENTAL FUND BALANCE SHEET TO THE GOVERNMENT-WIDE STATEMENT OF NET ASSETS

Amounts reported for governmental activities in the governmental fund balance sheet are being adjusted to arrive at the statement of net assets. The adjustments are as follows:

Total governmental fund balance	\$ 976,220
Special assessment debt and interest payable that is not due and payable in the fund balance sheet current period and, therefore is not reported in the governmental fund balance sheet	<u>(5,648,561)</u>
NET ASSETS OF GOVERNMENTAL ACTIVITIES	<u><u>\$ (4,672,341)</u></u>

RANCHO MURIETA COMMUNITY FACILITIES DISTRICT NO. 2014-1
(A Component Unit of the Rancho Murieta Community Services District)

NOTES TO THE BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2021

NOTE H – RECONCILIATION OF THE GOVERNMENTAL FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES TO THE GOVERNMENT-WIDE STATEMENT OF ACTIVITIES

Amounts reported for governmental activities in the Governmental Fund Statement of Revenues, Expenditures and Changes in Fund Balances are adjusted to arrive at the Statement of Activities for Government-wide presentation. The adjustments are as follows:

Net change in fund balance	\$ 870,838
<p>Long-term debt proceeds provide current financial resources to the governmental fund, but issuing debt increases long-term liabilities in the Statement of Net Position. Repayment of principal is an expenditure in the governmental fund, but in the Statement of Net Position the repayment</p>	
Principal payments	135,000
<p>statement of activity, however, interest expense is recorded when paid in the governmental fund</p>	
	1,351
<p>Some receivables are deferred in the governmental fund because the amounts do not represent current financial resources that are recognized under the accrual basis in the statement of activities</p>	
Prior year unavailable revenue	<u>(689,286)</u>
CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES	<u>\$ 317,903</u>

NOTE I- RESTATEMENT

During the year ended June 30, 2021, the CFD 2014-1 determined that delinquent CFD assessments for past years of debt service, other related CFD expenditures and delinquencies were recorded in the District during fiscal year 2020. These funds were meant to be distributed between both the CFD and the District. This correction was made as of June 30, 2021, and, as a result, the CFD 2014-1's net position decreased by \$441,770.



DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES

BE IT RESOLVED BY THE _____ OF THE _____
 (Governing Body) (Name of Applicant)

THAT _____, OR
 (Title of Authorized Agent)

_____, OR
 (Title of Authorized Agent)

 (Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the _____,
 (Name of Applicant)

a public entity established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining federal financial assistance for any existing or future grant program, including, but not limited to any of the following:

- **Federally declared Disaster (DR), Fire Mitigation Assistance Grant (FMAG), California State Only Disaster (CDAA), Immediate Services Program (ISP), Hazard Mitigation Grant Program (HMGP), Building Resilient Infrastructure and Communities (BRIC), Legislative Pre-Disaster Mitigation Program (LPDM),** under
- Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.
- **Flood Mitigation Assistance Program (FMA),** under Section 1366 of the National Flood Insurance Act of 1968.
- **National Earthquake Hazards Reduction Program (NEHRP)** 42 U.S. Code 7704 (b) ((2) (A) (ix) and 42 U.S. Code 7704 (b) (2) (B) National Earthquake Hazards Reduction Program, and also The Consolidated Appropriations Act, 2018, Div. F, Department of Homeland Security Appropriations Act, 2018, Pub. L. No. 115-141
- **California Early Earthquake Warning (CEEW)** under CA Gov Code – Gov, Title 2, Div. 1, Chapter 7, Article 5, Sections 8587.8, 8587.11, 8587.12

That the _____, a public entity established under the
 (Name of Applicant)

laws of the State of California, hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.



Please check the appropriate box below

- This is a universal resolution and is effective for all open and future disasters/grants declared up to three (3) years following the date of approval.
- This is a disaster/grant specific resolution and is effective for only disaster/grant number(s): _____

Passed and approved this ___ day of _____, 20__

 (Name and Title of Governing Body Representative)

 (Name and Title of Governing Body Representative)

 (Name and Title of Governing Body Representative)

CERTIFICATION

I, _____, duly appointed and _____ of
 (Name) (Title)

_____, do hereby certify that the above is a true and
 (Name of Applicant)

correct copy of a resolution passed and approved by the _____
 (Governing Body)

of the _____ on the _____ day of _____, 20__.
 (Name of Applicant)

 (Signature)

 (Title)



Cal OES Form 130 Instructions

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted resolution is older than three (3) years from the last date of approval, is invalid, or has not been submitted.

When completing the Cal OES Form 130, Applicants should fill in the blanks on pages 1 and 2. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the group responsible for appointing and approving the Authorized Agents.

Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

Name of Applicant: The public entity established under the laws of the State of California.

Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the California Governor's Office of Emergency Services regarding grants for which they have applied. There are two ways of completing this section:

1. **Titles Only:** The titles of the Authorized Agents should be entered here, not their names. This allows the document to remain valid if an Authorized Agent leaves the position and is replaced by another individual. If "Titles Only" is the chosen method, this document must be accompanied by either a cover letter naming the Authorized Agents by name and title, or the Cal OES AA Names document. The supporting document can be completed by any authorized person within the Agency (e.g., administrative assistant, the Authorized Agent, secretary to the Director). It does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document, or their title changes.



Checking Universal or Disaster-Specific Box: A Universal resolution is effective for all past disasters and for those declared up to three (3) years following the date of approval. Upon expiration it is no longer effective for new disasters, but it remains in effect for disasters declared prior to expiration. It remains effective until the disaster goes through closeout unless it is superseded by a newer resolution.

Governing Body Representative: These are the names and titles of the approving Board Members.

Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents. A minimum of three (3) approving board members must be listed. If less than three are present, meeting minutes must be attached in order to verify a quorum was met.

Certification Section:

Name and Title: This is the individual in attendance who recorded the creation and approval of this resolution.

Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member. If a person holds two positions (such as City Manager and Secretary to the Board) and the City Manager is to be listed as an Authorized Agent, then that person could sign the document as Secretary to the Board (not City Manager) to eliminate "Self-Certification."

ORDINANCE NO. O2023-04

**AN ORDINANCE OF THE BOARD OF DIRECTORS
OF THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT
AMENDING DISTRICT CODE CHAPTER 3 (CONFLICT OF INTEREST)**

The Board of Directors of the Rancho Murieta Community Services District hereby ordains as follows:

SECTION 1. PURPOSE AND AUTHORITY. The purpose of this ordinance is to update the provisions of the District Code relating to Conflict of Interest to account for changes in the titles of designated positions. This ordinance is adopted pursuant to Government Code section 87300 and the California Code of Regulations, Title 2, section 87300 and other applicable law.

SECTION 2. CODE AMENDMENTS

B. District Code chapter 3 (Conflict of Interest Code), Designated Positions and Disclosure Categories, subparagraph “Designated Positions” deleted and replaced as follows:

Designated Positions: The officer and employees listed below are designated as a person who are deemed to make or participate in the making of decisions that may have a material effect on financial interest. Persons holding designated positions listed below will disclose interests and investments in accordance with the corresponding disclosure categories as defined below:

<u>Designated Position</u>	<u>Disclosure Category</u>
Director of Finance and Administration	1
Director of Operations	1
Security Supervisor	1
District Engineer	1
District Legal Counsel	1
Consultants	1

Officials who manage public investments are deemed to be “statutory filers” within the meaning of Government Code Section 87200 and California Code of Regulations, Title 2, Section 18720 because they must file Statement of Economic Interest (FPPC Form 700) pursuant to the State Political Reform Act instead of the District’s Conflict of Interest Code. The District’s statutory filers are members of the Board of Directors, the District (General) Manager, and the District Treasurer. As a result, such persons are not designated in this Code and are listed here for information only.

SECTION 3. EFFECTIVE DATE. This ordinance shall take effect 30 days after its adoption.

SECTION 4. SEVERABILITY. If any section or provision of this ordinance or the application of it to any person, transaction or circumstance is held invalid or unenforceable, such invalidity or unenforceability

shall not affect the other provisions of this ordinance that can be given effect without the invalid or unenforceable provision, and to this end the provisions of this ordinance are declared to be severable.

SECTION 5. PUBLICATION. The District Secretary is directed to publish this ordinance once in a newspaper of general circulation published in the District within 15 days after the adoption of the ordinance.

INTRODUCED by the Board of Directors on the 16th day of August, 2023.

PASSED AND ADOPTED by the Board of Directors of the Rancho Murieta Community Services District at a regular meeting on the 20th day of September, 2023 by the following roll call vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Tim Maybee
President, Board of Directors

Attest:

Amelia Wilder, District Secretary