



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD
RANCHO MURIETA, CALIFORNIA 95683
916-354-3700
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AGENDA

*“Your Independent Local Government Agency Providing
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

REGULAR BOARD MEETING

May 20, 2020

Call to Order/Closed Session 4:00 p.m. and Open Session 5:00 p.m.

This meeting will be held remotely in accordance with Governor Newsom Executive Order N-29-20.

See instructions on page two.

BOARD MEMBERS

Vacant	President
Randy Jenco	Vice President
Linda Butler	Director
Tim Maybee	Director
John Merchant	Director

STAFF

Mark Martin	General Manager
Richard Shanahan	District General Counsel
Amelia Wilder	District Secretary
Tom Hennig	Director of Administration
Jeff Werblun	Security Chief
Paul Siebensohn	Director of Field Operations

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

May 20, 2020

REGULAR BOARD MEETING

Call to Order/Closed Session 4:00 p.m. and Open Session 5:00 p.m.

This meeting will be held via ZOOM video conference only pursuant to Governor Newsom Executive Order N-29-20. You can join the conference by (1) logging on to <https://us02web.zoom.us/j/89450018417>, entering Meeting ID no. 894 5001 8417, and using the audio on your computer, or (2) dialing into 1-669-900-9128 and entering the meeting code 894 5001 8417. Those wishing to join with audio only can simply call the telephone number above and enter the code. Participants wishing to join the call anonymously have the option of dialing *67 from their phone. **PLEASE NOTE – MOBILE DEVICE USERS MAY NEED TO INSTALL AN APP PRIOR TO USE AND MAC AND PC DESKTOP AND LAPTOP USES WILL REQUIRE YOU TO RUN A ZOOM INSTALLER APPLICATION – PLEASE FOLLOW DIRECTIONS AS PROVIDED BY ZOOM. IT IS RECOMMENDED YOU ATTEMPT TO LOGIN AT LEAST 5 MINUTES BEFORE THE START OF THE MEETING.**

AGENDA

ESTIMATED RUNNING TIME 5:00

1. CALL TO ORDER - Determination of Quorum – Vice President Jenco **(Roll Call)**

2. CONSIDER ADOPTION OF AGENDA **(Motion)**

The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. No action or discussion will be undertaken on any item not appearing on the agenda, except that (1) directors or staff may briefly respond to statements made or questions posed during public comments on non-agenda items, (2) directors or staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities, (3) a director may request staff to report back to the Board at a subsequent meeting concerning any matter or request staff to place a matter on a future Board meeting agenda, and (4) the Board may add an item to the agenda by a two-thirds vote determining that there is a need to take immediate action and that the need for action came to the District's attention after posting the agenda.

*The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order. **TIMED ITEMS** as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.*

3. CLOSED SESSION

Closed session for public employee appointment or employment of the General Manager position.

Closed session conference with Directors Maybee and Merchant as designated labor negotiators regarding the unrepresented General Manager position.

Closed session conference with legal counsel for anticipated litigation (Government Code section 54956.9(d)(2)) - significant exposure to litigation involving one potential case relating to special tax refund claim filed by MRK Development, Inc.

4. OPEN SESSION/REPORT ACTION FROM CLOSED SESSION

5. SPECIAL ANNOUNCEMENTS AND ACTIVITIES (Discussion)

- A. Board President Lester D. Clark Resignation

6. ELECTION OF BOARD OFFICERS (5 min.)

- A. President
- B. Vice President

7. APPOINTMENT OF BOARD MEMBER(S) TO SERVE AS ALTERNATE TO GENERAL MANAGER ON REGIONAL WATER AUTHORITY (RWA) AND SACRAMENTO GROUNDWATER AUTHORITY (SCGA) BOARDS (5 min.)

8. APPOINT RESERVOIR SIGNAGE AND EDUCATION AD HOC COMMITTEE MEMBERS (Discussion/Action)

9. CONSENT CALENDAR (Motion) (Roll Call Vote) (5 min.) All items in Agenda Item 5 will be approved as one item if they are not excluded from the motion adopting the consent calendar.

- A. Approval of Board Meeting and Committee Meeting Minutes
 - 1. April 15, 2020 Regular Board Meeting Minutes
 - 2. May 5, 2020 Improvements Committee Meeting Minutes
 - 3. May 5, 2020 Finance Committee Meeting Minutes
 - 4. May 6, 2020 Special Board Meeting Minutes
 - 5. May 7, 2020 Communications and Technology Committee Meeting Minutes
 - 6. May 7, 2020 Security Committee Meeting Minutes (No Minutes – Meeting Cancelled)
- B. Approval of Bills Paid Listing

10. STAFF REPORTS (Receive and File)

- A. General Manager's Report
- B. Administration/Financial Report
- C. Security Report
- D. Utilities Report

11. CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES (Discussion/Action) (Motion)

12. EMPLOYEE ANNOUNCEMENTS, PROMOTIONS, COMMENDATIONS, AND KUDOS

13. REVIEW DISTRICT MEETING DATES/TIMES FOR MAY 2020

- A. Personnel – June 2, 2020 at 7:30 a.m.
- B. Improvements – June 2, 2020 at 8:00 a.m.
- C. Finance – June 2, 2020 at 10:00 a.m.
- D. Communications – June 4, 2020 at 8:30 a.m.

E. Security – June 4, 2020 at 10:00 a.m.

F. Regular Board Meeting – June 17, 2020 - Open Session at 5:00 p.m.

14. CORRESPONDENCE

15. COMMENTS FROM THE PUBLIC

Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendaized. Members of the public wishing to address a specific agendaized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.

If you wish to address the Board at this time or at the time of an agendaized item, as a courtesy, please state your name and address. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.

16. RECEIVE AND FILE THE 2018-2019 ANNUAL RANCHO MURIETA COMMUNITY SERVICES DISTRICT AUDIT REPORT AND THE COMMUNITY FACILITIES DISTRICT #2014-1 AUDIT REPORT (Receive and File) (10 min.)

17. DISCUSS RAW WATER RATE STUDY (Receive and File)

18. CONSIDER CLAIM FOR REFUND OF SPECIAL TAXES FILED BY MRK DEVELOPMENT, INC. (Discussion/Action) (Motion) (Roll Call Vote)

19. CONSIDER APPROVAL OF AMENDMENT NO. 2 TO GENERAL MANAGER EMPLOYMENT AGREEMENT WITH MARK MARTIN (Discussion/Action) (Motion) (Roll Call Vote)

20. CONSIDER APPROVAL OF GENERAL MANAGER EMPLOYMENT AGREEMENT WITH THOMAS HENNIG (Discussion/Action) (Motion) (Roll Call Vote)

21. CONSIDER APPROVAL OF DISTRICT APPOINTMENTS (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)

A. Tom Hennig as District Treasurer

22. CONSIDER ADOPTION OF RESOLUTION R2020-03 APPROVING THE PROPOSED BUDGET FOR FISCAL YEAR 2020-21, INCLUDING CAPITAL PROJECTS (20 min.) (Discussion/Action) (Motion) (Roll Call Vote) .) (Time is approximate but will not be conducted before 6:00 p.m.

A. Presentation by Staff

B. Public Comment on the Fiscal Year 2020-21 Budget, Including Capital Projects

C. Board Discussion/Adoption of Resolution R2020-03, a Resolution Approving the Proposed Budget for Fiscal Year 2020-21, Including Capital Project

23. PUBLIC HEARING TO CONSIDER ADOPTION OF THE PROPOSED SERVICE CHARGE INCREASES AND SPECIAL TAX ADJUSTMENTS (10 min.)

A. Presentation by Staff

B. The Board President will open the Public Hearing for public comment on Ordinance O2020-02, Amending Chapter 14 of the District Code, Relating to Water service charges; Amending Chapter 15 of the District Code Relating to Sewer service charges; Amending Chapter 16 and Chapter 16A of the District Code Relating to Drainage Tax; Amending Chapter 21 of the District Code Relating to Security tax; and Amending Chapter 31 of the District Code Relating to Solid Waste Collection and Disposal service charges

C. The Board President will close the Public Hearing on Ordinance O2020-02, Amending Chapter 14 of the District Code, Relating to Water service charges; Amending Chapter 15 of the District Code Relating to Sewer service charges; Amending Chapter 16 and Chapter 16A of the District Code Relating to Drainage Tax; Amending Chapter 21 of the District Code Relating to Security tax; and Amending Chapter 31 of the District Code Relating to Solid Waste Collection and Disposal service charges

D. Board Discussion/Introduction of Ordinance O2020-02, an Ordinance Amending Chapter 14 of the District Code, Relating to Water service charges; Amending Chapter 15 of the District Code Relating to Sewer service charges; Amending Chapter 16 and Chapter 16A of the District Code Relating to Drainage Tax; Amending Chapter 21 of the District Code Relating to Security tax; and Amending Chapter 31 of the District Code Relating to Solid Waste Collection and Disposal service charges. *(Discussion/Action) (Motion) (Roll Call Vote)*

24. CONFIRM DISTRICT'S PREFERRED GROUNDWATER SUSTAINABILITY AGENCY (GSA) PREFERENCE FOR SOUTH AMERICAN SUB-BASIN (Discussion/Action) (Motion) (Roll Call Vote)

25. CONSIDER ADOPTION OF ORDINANCE 2020-01 AMENDING DISTRICT CODE CHAPTER 21 (SECURITY SERVICES) REGARDING UPDATES AND REVISIONS TO VARIOUS PROVISIONS (Discussion/Action) (Motion) (Roll Call Vote)

26. CONSIDER APPROVAL OF ENVIRONMENTAL COMPLIANCE CONSULTING SERVICES (Discussion/Action) (Motion) (Roll Call Vote)

27. DIRECTOR COMMENTS/SUGGESTIONS

In accordance with Government Code 54954.2(a), directors and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

28. ADJOURNMENT (Motion)

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 24 hours prior to a special meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

In compliance with the Americans with Disabilities Act and Executive Order No. N-29-20, if you are an individual with a disability and you need a disability-related modification or accommodation to participate in this meeting or need assistance to participate in this teleconference meeting, please contact the District Office at 916-354-3700 or awilder@rmcsd.com. Requests must be made as soon as possible.

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is May 15, 2020. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.