



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 Jackson Road, Rancho Murieta, CA 95683
Office - 916-354-3700 * Fax - 916-354-2082

IMPROVEMENTS COMMITTEE (Directors Randy Jenco and Martin Pohll)

Special Meeting
March 12, 2024 at 8:00 a.m.

All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

AGENDA

1. **Call to Order**
2. **Improvements Staff Report**
 - A. *Discussion Item* **CIP Matrix**
 - B. *Discussion Item* **Granlees Raw Water Intake Improvements Status**
 - C. *Discussion Item* **Clementia Potable Use Investigation – West Yost & Associates**
 - D. *Discussion Item* **Updated Integrated Water Master Plan Schedule**
3. **Comments from the Public**

If you wish to speak during Comments from the Public or would like to comment regarding an item appearing on the meeting agenda, please complete a public comment card and submit to the Board Secretary prior to Public Comments. We will hold all comments to the Public Comment section.
4. **Director and Staff Comments/Suggestions**
5. **Adjournment**

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 24 hours prior to a special meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

In compliance with the Americans with Disabilities Act if you are an individual with a disability and you need a disability-related modification or accommodation to participate in this meeting or need assistance to participate in this teleconference meeting, please contact the District Office at 916-354-3700 or awilder@rmcsd.com. Requests must be made as soon as possible.

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is March 7, 2024. Posting locations are: 1) District Office; 2) Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.

MEMORANDUM
Improvements Committee Staff Report

Date: March 12, 2024
To: Improvements Committee
From: Michael Fritschi, P.E. - Director of Operations
Subject: Improvements Committee Staff Report

A. FY 23-24 Capital Improvements Program (CIP) update

Information for capital projects has been updated for February invoicing for the current fiscal year 23-24. Please see the attached FY23-24 CIP Matrix

B. Granlees Raw Water Intake Improvements Status

The Granlees project has been submitted to bid as of February 29. Bids will be collected until 3:00 p.m. on April 1, 2024. A non-mandatory pre-bid conference will be held on March 13th at 10:00 a.m. The District has posted this invitation to bid on the Sacramento Builders Exchange, Construct Connect, CSDA, District website, CSDA, and the invitation has also been sent directly to several local contractors.

The Environmental subcontractor is in the process of preparing a categorical exemption for Board approval to satisfy the California Environmental Quality Act (CEQA) and is evaluating any other potential permitting needs for the work to be completed.

C. Clementia Potable Use Investigation – West Yost & Associates

A technical memorandum will be received on March 8th by West Yost and Associates and will be presented to the Improvement Committee memorializing the discussions with the state water board regarding the use of Clementia Reservoir for potable water storage. According to the discussions with the water board, there is a path to applying to utilize Clementia reservoir for potable water storage on an emergency non-body-contact basis and on a more regular body-contact basis. The memo will outline the path to achieving each option.

D. Updated Integrated Water Master Plan Schedule

Integrated Water Master Plan Milestones & Schedule

April 17th Board Meeting – Consultants will present the scenario model to Board with recommended alternatives, assumptions and policy options to meet drought and buildout conditions. Model scenarios can be reviewed in real time based on selection of alternatives, assumptions, and potential policy options.

May 15th Board meeting – Consultants will work with the Board on a second scenario model review. The Board will review specific alternatives, assumptions, and policy options based on model simulations for inclusion in the draft plan.

May 30th Townhall – The Scenario model will be presented to public at the Country Club Murieta Room. Mr. Booth will be the moderator.

July 17th Board meeting – The Board will select model scenario options for inclusion in the draft plan. The resulting IWMP (CIP) projects from the selected alternative options will be presented to the Board.

Subsequent Draft IWMP and formal IWMP acceptance meetings – These times have yet to be scheduled.

CIP MATRIX FY 23-24 as of March 4, 2024

| | | | | | | | | TOTAL PROJECT SPENDING | | | | | | |
|---|---|----------------------------------|-------------------|-------------------------|---------------------------------------|-------------------------------------|--------------------------------------|------------------------|-------------------|---------------------|-------------------------------------|------------------------------|---------------------------|----------------------|
| Project Number | Project Name | Original FY 23-24 Project Budget | Added in FY 23-24 | Total Approved FY 23-24 | Amounts approved in prior year budget | Requested Funds to complete project | Total Estimate to Project Completion | Prior Year(s) | Current Year | Spent to Date | Balance from Current Project Budget | % Spent from original budget | % Spent from current est. | Estimated % Complete |
| WATER (200) | | | | | | | | | | | | | | |
| 23-04-01 | Granlees Safety Rehabilitation | \$ 822,000 | \$ - | \$ 822,000 | \$ - | \$ 110,380 | \$ 932,380 | \$ 45,309 | \$ 31,258 | \$ 76,567 | 745,433 | 9.3% | 8.2% | 35% |
| 23-06-01 | Rio Oso Improvement Study | \$ 61,000 | \$ - | \$ 61,000 | \$ - | \$ - | \$ 61,000 | \$ - | \$ 465 | \$ 465 | 60,535 | 0.8% | 0.8% | 20% |
| 23-10-01 | WTP Chlorine to NaOCI Replacement | \$ 700,000 | \$ - | \$ 700,000 | \$ - | \$ 136,710 | \$ 836,710 | \$ 181,550 | \$ 17,493 | \$ 199,042 | 500,958 | 28.4% | 23.8% | 30% |
| 23-20-01 | *Integrated Water Master Plan (INCLUDED IN OPERATING BUDGET) | \$ 200,000 | \$ 72,632 | \$ 272,632 | \$ 135,737 | \$ - | \$ 408,369 | \$ 138,038 | \$ 157,709 | \$ 295,748 | 112,621 | 147.9% | 72.4% | 65% |
| 24-200-01 | Water portion of CIP/5-year rate study (INCLUDED IN OPERATING BUDGET) | \$ 225,000 | \$ - | \$ 225,000 | \$ - | \$ - | \$ 225,000 | \$ - | \$ 15,556 | \$ 15,556 | 209,444 | 6.9% | 6.9% | 65% |
| 24-200-03 | Water GIS Updates | \$ 25,000 | \$ - | \$ 25,000 | \$ - | \$ - | \$ 25,000 | \$ - | \$ 7,275 | \$ 7,275 | 17,725 | 29.1% | 29.1% | 29% |
| 24-200-04 | Water Condition Assessment | \$ 30,000 | \$ - | \$ 30,000 | \$ - | \$ - | \$ 30,000 | \$ - | \$ - | \$ - | 30,000 | 0.0% | 0.0% | 0% |
| 22-03-01 | RIO OSO Pump Replacement | \$ - | \$ - | \$ - | \$ 165,009 | \$ 5,645 | \$ 170,654 | \$ 165,009 | \$ 5,645 | \$ 170,654 | (5,645) | 103.4% | 100.0% | 100% |
| 17-02-2 | Dam inundation/EAP | \$ - | \$ - | \$ - | \$ 85,618 | \$ 7,375 | \$ 92,993 | \$ 85,618 | \$ 7,375 | \$ 92,993 | (7,375) | 108.6% | 100.0% | 100% |
| W.WATER (250) | | | | | | | | | | | | | | |
| 23-11-02 | Complete Lift Station Generator Projects | \$ 450,000 | \$ - | \$ 450,000 | \$ - | \$ - | \$ 450,000 | \$ 9,123 | \$ 13,673 | \$ 22,795 | 427,205 | 5.1% | 5.1% | 10% |
| 23-11-02 | Complete Lift Station Rehabilitation Projects | \$ 300,000 | \$ - | \$ 300,000 | \$ - | \$ - | \$ 300,000 | \$ 78,562 | \$ 171,270 | \$ 249,832 | 50,168 | 83.3% | 83.3% | 50% |
| 23-14-02 | Complete WWTF Chlorine to NaOCI & Contact Tank Rehabilitation | \$ 1,400,000 | \$ - | \$ 1,400,000 | \$ - | \$ - | \$ 1,400,000 | \$ 141,922 | \$ 24,145 | \$ 166,067 | 1,233,933 | 11.9% | 11.9% | 15% |
| 24-250-01 | Wastewater portion of CIP/5-year rate study | \$ 175,000 | \$ - | \$ 175,000 | \$ - | \$ - | \$ 175,000 | \$ - | \$ 15,556 | \$ 15,556 | 159,444 | 8.9% | 8.9% | 65% |
| 24-250-02 | Wastewater GIS Updates | \$ 25,000 | \$ - | \$ 25,000 | \$ - | \$ - | \$ 25,000 | \$ - | \$ 13,090 | \$ 13,090 | 11,910 | 52.4% | 52.4% | 52% |
| 24-250-03 | Wastewater Condition Assessment | \$ 30,000 | \$ - | \$ 30,000 | \$ - | \$ - | \$ 30,000 | \$ - | \$ - | \$ - | 30,000 | 0.0% | 0.0% | 0% |
| 24-250-07 | Main Lift North Pump Replacement | \$ 65,000 | \$ - | \$ 65,000 | \$ - | \$ 6,775 | \$ 71,775 | \$ - | \$ 71,775 | \$ 71,775 | (6,775) | 110.4% | 100.0% | 100% |
| 24-250-08 | Main Lift North Roof Repair | \$ 15,000 | \$ - | \$ 15,000 | \$ - | \$ - | \$ 15,000 | \$ - | \$ - | \$ - | 15,000 | 0.0% | 0.0% | 0% |
| 23-16-02 | Wastewater Drying Bed Pump Station Rehab | \$ - | \$ - | \$ - | \$ 75,000 | \$ - | \$ 75,000 | \$ 22,075 | \$ 40,383 | \$ 62,458 | 12,542 | 83.3% | 83.3% | 100% |
| 23-23-02 | Comminuter | \$ - | \$ 26,885 | \$ 26,885 | \$ 30,918 | \$ - | \$ 57,803 | \$ - | \$ 53,275 | \$ 53,275 | 4,528 | 92.2% | 92.2% | 100% |
| ADMIN (100) | | | | | | | | | | | | | | |
| 22-09-04 | Financial Software** | \$ - | \$ - | \$ - | \$ 230,000 | \$ - | \$ 230,000 | \$ 93,683 | \$ 3,765 | \$ 97,448 | 132,552 | 42.4% | 42.4% | TBD |
| SECURITY (250) | | | | | | | | | | | | | | |
| 23-19-03 | Security Compound Replacement | \$ 250,000 | \$ - | \$ 250,000 | \$ - | \$ - | \$ 250,000 | \$ 22,496 | \$ - | \$ 22,496 | 227,504 | 9.0% | 9.0% | 0% |
| 23-17-03 | Security Cameras | \$ - | \$ - | \$ - | \$ 332,350 | \$ - | \$ 332,350 | \$ 48,601 | \$ 4,681 | \$ 53,283 | 279,067 | 16.0% | 16.0% | TBD |
| TOTALS (Budget/Funds Remaining/Spending to Date) | | \$ 4,773,000 | \$ 99,517 | \$ 4,872,517 | \$ 1,054,632 | \$ 266,885 | \$ 6,194,034 | \$ 1,031,985 | \$ 654,389 | \$ 1,686,374 | \$ 4,240,775 | | | |

Approved Budget

\$ 4,773,000

approved changes to CIP 23-24 \$ 99,517

Adjusted CIP Budget FY 23-24

4,872,517

(99,517)

*In March of 2023, Board approved ratifying the IWMP contract amount of \$295,000 and to amend the contract by \$40,737 for a total of \$335,737. In August of 2023, contract amendment #2 was approved for \$72,632 to bring the total budget to \$408,369.