

MEMORANDUM

Date: October 20, 2020
To: Board of Directors
From: Tom Hennig, General Manager
Subject: General Manager's Report

COVID-19 RESPONSE

District offices continue to be closed to the public, in response to COVID-19 as a best practice. The latest Sacramento County Health directive has extended the stay-at-home/essential services mandate on October 13, 2020. The order remains in effect until rescinded or amended by County Health Officials. We have infrastructure in place to reopen to the public as soon as it is allowed.

LAGUNA JOAQUIN

District staff continues to monitor the water quality and Midge Fly population at the basin. The repeated treatments of Vectobac 12AS (nine total) and cooler weather have made a noticeable difference in the infestation.

We extended the time to respond to our request for proposal to find a vendor with the expertise to evaluate the entire Laguna Joaquin Basin operations. As of today, we anticipate at least two firms to propose plans. The focus of the request is to:

- Evaluate and provide general options for improvement of the Laguna Joaquin basin.
- Evaluate the extent and test silt material to be removed (dredged) and develop an estimate for removal and disposal.
- Potential to review the hydrology related to the CIA Ditch as the means for getting fresh water into the Laguna Joaquin basin.
- Options for remediating the midge fly and other insect issues.
- Provide recommendations for Laguna Joaquin drainage improvements.
- Provide recommendations for algae control and water quality management.

OUTREACH/ADVOCACY

CSD/MVA (Murieta Village) – Met with leadership to discuss the delay in running electricity to the location selected for the camera system and to discuss Security service levels.

CSD/RMA– Met with the General Manager and Director of Operations to review activities and to coordinate options for Laguna Joaquin and general irrigation options.

Sacramento Central Groundwater Authority (SCGA) – Paul Siebensohn, Director of Field Operations, will be attending virtual meetings when scheduled.

Sloughhouse Resource Conservation District (SRCD) Board Meeting –Attending virtual meetings when scheduled. Mr. Siebensohn is now attending these types of sessions to support the District’s interests.

Regional Water Authority (RWA) Regular Board Meeting – Mr. Siebensohn will be attending virtual meetings when scheduled.

DEVELOPMENT RELATED

These items will be covered in Mr. Siebensohn report.

OTHER DISTRICT BUSINESS

Security Meeting and October Report – With Security Chief on extended leave, I do not have Security update for October. We continue to provide staffing at the levels approved by the voters via Measure J. This includes one Patrol Officer and two Gate Officers 24-hours every day. We continue to recruit to fill three Patrol Officer vacancies. We are working with the RMA to provide the level of service they are expecting. I have met with representatives from the Murieta Village and the Murieta Commercial interests to confirm their specific needs. I plan to continue meeting with all entities on a regular basis. We have hired Angie Avila, a retired annuitant, to support Security during the Chief’s leave.

Water and wastewater treatment system tour – Directors Jenco, Pohll and I were given a detailed tour by Mr. Siebensohn on October 16, 2020. This tour encompassed the entire “source to course” experience. As members of the Improvements Committee, as well as being engineers, this event was a valuable experience for the overall health of our water systems.

Activities related to the Mellow Roos Bond - CFD 2014-1 – While evaluating the receipts and payments related to this bond, we discovered issues with the management of the various accounts. District Finance staff are currently working with the service management company and the bond trustee to verify the accounting. This process is expected to be completed before the November Board meeting. Once completed, a report will be presented to the Finance Committee.

Security Special Tax Estimates – Staff reported to the Finance Committee on October 2, 2020 the dollar amount and percentage of Property and Security Taxes behind and outside of the gates, and by property type. Audience member John Sullivan asked that these categories be expanded to include developed, undeveloped and Country Club. The updates are below:

COUNTY GENERAL DESIGNATION	0.6% To RMCS D		Annual Security Fees	
Inside				
COUNTRY CLUB	-	0.0%	50,289	3.6%
OFFICE	587	0.1%	6,045	0.4%
PARKS	-	0.0%	26,477	1.9%
PUBLIC UTILITIES	-	0.0%	298	0.0%
RECREATIONAL	2,343	0.4%	3,591	0.3%
RESIDENTIAL	636,391	90.6%	883,611	62.4%
RMA MAINTENANCE	-	0.0%	7,465	0.5%
THE VILLAS HOA	-	0.0%	725	0.1%
VACANT	4,732	0.7%	288,839	20.4%
Inside Total	644,053		1,267,340	
Outside				
AGRICULTURAL	64	0.0%	-	0.0%
CHURCH/WELFARE	2,433	0.3%	3,474	0.2%
INDUSTRIAL	4,587	0.7%	36,184	2.6%
MISCELLANEOUS	-	0.0%	1,323	0.1%
RECREATIONAL	4,043	0.6%	17,809	1.3%
RESIDENTIAL	35,424	5.0%	30,568	2.2%
RETAIL/COMMERCIAL	9,897	1.4%	55,745	3.9%
VACANT	1,879	0.3%	3,994	0.3%
Outside Total	58,327		149,097	
Grand Total	702,380		1,416,437	

Trails update – I sent a letter to the resident responsible for developing new bike trails on the South side of the river, West of the Wooden Bridge. My letter requested the resident to produce approval documents for cutting the new trails. If he could not produce the documents, I requested that he stop building the trail and to return the area to its original condition. I walked the trails with the resident and suggested he contact the landowner to determine the possibility for leaving the work as-is. The resident has sent me a letter confirming he will no longer build new trails.

Stakeholders Meeting – District President Maybee and I met with RMA President and GM. We discussed Laguna Joaquin, Security, and the Wooden Bridge conveyance.

Union MOU Update – Director Jenco and I met with OE3 Union representatives to evaluate their requests for changes to the current MOU. We are evaluating and costing out the Union requests. We plan to meet again next Tuesday to discuss our responses and to address our attorney's suggested changes to the MOU.

Converting VIP’s Vehicle to Patrol – We are converting the VIP’s Ford Ranger Pickup to a Patrol Vehicle. If/when another VIP’s is available, we will change the signage to allow the vehicle to be multi-purpose.

Security RFQ – We have prepared a Request for Quote to establish a plan to conduct a Community Opinion Survey regarding Security Services. This poll will be to survey Rancho Murieta residents to determine the potential for replacing or supplementing Measure J, which was passed by the voters in 1998. Our plan is to present the RFQ to the Finance Committee on November 3rd. The goal is to award the contract in December and conduct the poll in January. Once awarded, the consultant will establish a schedule to include the following phases.

Phase 1: Planning and Design

- Kick-off meeting/confirmation of research needs and goals
- Review background materials, demographics, key stakeholders
- Meetings/workshops with stakeholder groups
- Develop a survey questionnaire
- Prepare data collection instrument
- Identify population and sampling parameters
- Test the survey questionnaire

Phase 2: Survey the Community

- Ensure participation reflects community demographics
- Finalize the target population, invite participation
- Conduct the survey (phone interviews, online – optimal media to be proposed)
- Monitor progress, identify and address issues
- Populate the data collection instrument

Phase 3: Analyze and Report the Results

- Tabulate the direct responses
- Cross-tabulate results, variables
- Perform statistical analysis
- Identify key findings, conclusions, and recommendations
- Draft final report, with Summary
- Deliver findings to District; present to Board

Conference/Education Opportunities:

California Special Districts Association (CSDA)

2021 SDRMA Spring Education Day	3/23/2021	Sacramento, CA
2021 Special District Leadership Academy	4/11/2021	San Diego, CA

Association of California Water Agencies (ACWA)

EMPLOYEE ANNOUNCEMENTS, PROMOTIONS, COMMENDATIONS, AND KUDOS: We have added Angie Avila as the Interim Security Chief in Jeff Werblun's absence.

Ed McMurray was promoted from Operator In Training to Operator I.
Bill McCarver, part time Patrol Officer received complimentary card from a resident.

Amelia Wilder will be going on vacation next week to Disney World.